

**Call meeting to order on February 9, 2016 at 5:30 PM:**

**Roll Call:** Fry [ A ] Jennings [ X ] Munson [ X ] Paton [ A ] Rogers [ X ] Rush [ A ] Tweedy [ X ] Wells [ X ]

**Declaration:**

At this time I would like to ask the Planning Commission Members to make a declaration of any conflict of interest or of any Ex parte or outside communication that might influence their ability to hear all sides on any item on the agenda so they might come to a fair decision.

**Public Comments:**

Persons who wish to address the Planning Commission regarding items not on the agenda. Speakers will be limited to three minutes. Any presentation is for information purposes only. No action will be taken.

---

**Consent Agenda:**

Charles Jennings made motion to approve minutes with an amendment made to clarify his statement regarding how a case is handled from the governing body, from Dec. 8, 2015 meeting Brian Wells making the second motion.

---

**Public Hearing Items:****1. Hold a public hearing to consider amendments to the Subdivision Regulations Article 13 Site Plan Review**

**Motion:** To recommend approval /disapproval of the amendments to the Subdivision Regulations Article 13 Site Plan Review

Charles Jennings made a motion to open the public hearing and Charles Tweedy made the second. Motion carried at 5:33pm. Scott Rogers explained what the City Commission had decided. Josh White added that the provision would allow doors to face the right of way or residential property if a proper screen is in place. Charles Tweedy made a motion to close the public hearing and Charles Jennings seconded. Motion carried at 5:36. Charles Jennings made a motion to recommend approval of the amendments to the Subdivision Regulations Article 13 Site Plan Review as presented. Mike Munson seconded the motion. The vote was taken by roll call:

**Roll Call:** Fry [ A ] Jennings [ X ] Munson [ X ] Paton [ A ] Rogers [ X ] Rush [ A ] Tweedy [ X ] Wells [ X ]

**2. Hold a public hearing to consider the advisability of granting a vacation of right-of-way for Buchanan Avenue between Summit & "A" Streets and the alley in Block 2 South Park Addition.**

**Motion:** To recommend approval/disapproval of a vacation request to the City Commission of Buchanan Avenue between Summit & "A" Streets and the alley in Block 2 South Park Addition maintaining a utility easement over the entire area to be vacated.

Charles Tweedy made a motion to open the public hearing and was seconded by Brian Wells. Motion carried at 5:37. Meeting was turned over to Josh White who presented the staff findings. The College owns both sides of the right-of-way and would like the right of way of Buchanan Avenue to be vacated. Staff and the Utility Advisory Committee recommended approval if a utility easement is maintained over the entire area to be vacated. Dr. Gloria Walker, Vice President of Finance and Administration of Cowley College praised staff for working with them. Charles Tweedy asked if the road would remain open and Josh White responded the street could be closed but the college did not have immediate plans to do so. Dr. Walker indicated this was purely an extension of the property but no immediate plans had been determined. Josh White indicated any changes to the site would go through the site plan review process. Charles Jennings made a motion to close the public hearing and Mike Munson made the second. Motion carried at 5:43. Charles Jennings made a motion to recommend approval of a vacation request to the City Commission of Buchanan Avenue between Summit & "A" Streets and the alley in Block 2 South Park Addition maintaining a utility easement over the entire area to be vacated. The motion was seconded by Mike Munson.

The vote was taken by roll call:

**Roll Call:** Fry [A ] Jennings [X ] Munson [X ] Paton [A ] Rogers [X ] Rush [A ] Tweedy [X ] Wells [X ]

**Adjournment:**

A motion was made by Scott Rogers to adjourn the meeting and was seconded by Charles Jennings. Motion carried at 5:45.

**Other Items:**

After adjournment, a short Kansas Open Meetings Act presentation was given to the Planning Commission by staff, no further action took place.