



# City of Arkansas City, Kansas Land Bank Purchase Application

## Section 1: Applicant Information

Name (Firm/Individual): \_\_\_\_\_

Address, City, ST, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

## Joint Application (If Applicable):

Name (Firm/Individual): \_\_\_\_\_

Address, City, ST, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

List of properties owned by the applicant(s) in Cowley County (attach additional pages if necessary):

Description (If address not available): \_\_\_\_\_

Street Address: \_\_\_\_\_

Parcel ID: \_\_\_\_\_

Description (If address not available): \_\_\_\_\_

Street Address: \_\_\_\_\_

Parcel ID: \_\_\_\_\_

Do you have any outstanding code violations or have a history of code violations within the last 3 years on any property in the City of Arkansas City? Yes  No

Are you currently delinquent on any taxes, licenses or other fees on any other property in Cowley County? Yes  No

## Section 2: Proposed Land Bank Purchase Information:

Address of Property: \_\_\_\_\_

Classification of Property:

Property with structure:

Vacant Lot (buildable):

Vacant Lot (non-buildable):

Proposed Ownership:

Individual(s):

Business:

Non-profit:

Other (please specify):  \_\_\_\_\_

Proposed Use of Property (check if residential, commercial or yard extension and type of project):

Residential

Commercial

Yard Extension only

Addition

Rehab/Remodel

New Construction

Proposed Purchase Price: \$ \_\_\_\_\_

**Section 3: Project Information**

Intended Use: \_\_\_\_\_  
\_\_\_\_\_

Does the project comply with current zoning regulations? Yes  No

**Please attach evidence of project financing such as a letter of credit or bank pre-approval letter.**

**Please attach a site plan and any related construction plans as required, as well as, a scope of work.**

Will you seek any tax abatements or tax increment financing? Yes  No

Will you apply for the Neighborhood Revitalization Tax Rebate Program? Yes  No

Project Estimated Start Date: \_\_\_\_\_ Project Estimated Completion Date: \_\_\_\_\_

**Section 4: Additional Details** (attach additional sheets if necessary):

Additional Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Incomplete applications will not be considered**

As the applicant, I attest that the information in this proposal is accurate. I attest that I have read the City of Arkansas City Land Bank policy and agree to the terms and conditions of it. I understand that the Land Bank Board of Trustees and City reserve the right to reject any proposal without cause.

**Applicant:**

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**Joint Applicant:**

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

City of Arkansas City, Kansas  
**Land Bank Board of Trustees**  
**Mission Statement**

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The Mission of the Arkansas City Land Bank is to efficiently acquire, manage and transform vacant, abandoned, nuisance and/or tax-foreclosed properties into productive use benefiting the community.

**GOALS**

1. Expand and grow the tax base of the community.
2. Strengthen and improve Arkansas City neighborhoods.
3. Support home ownership.
4. Promote the construction of infill housing to reduce and eliminate blight.
5. Operate in an effective and efficient manner as stewards of the public trust.
6. Advance the economic and social interest and well-being of the City of Arkansas City and its residents.
7. Transfer ownership of blight/nuisance properties with no known legal owner to a responsible, tax-paying owner.
8. Reduce the number of properties under current violation by the City of Arkansas City Neighborhood Services Division.

**POLICIES**

The policies of the land bank are found in the Policy Directives set forth by the Land Bank Board of Trustees. The full document can be found at: <https://www.arkcity.org/neighborhood-services/page/land-bank-program>

A short synopsis of those Directives is below:

Purchasers shall not be delinquent on any licenses or taxes in Cowley County and not have a history of code enforcement violations. Unless the property is deemed inappropriate for new construction, all purchasers of property acquired from the Land Bank shall obtain a valid building permit from Arkansas City, Kansas, to construct a new building on the property within six (6) months from the date of deed transfer to the purchaser.

All property acquired from the Land Bank shall be subject to regular ad valorem taxes levied by all taxing entities within Cowley County, Kansas, unless otherwise abated by an applicable Neighborhood Revitalization Plan or other tax abatement proceeding or agreement. Purchasers of property shall remain current on all ad valorem taxes during all time the property in question may be eligible for an abatement, otherwise ownership of the property may revert back to the Land Bank. All property acquired from the Land Bank must be properly maintained with no notices for code violations for a period of one (1) year, otherwise ownership of the property may revert back to the Land Bank.