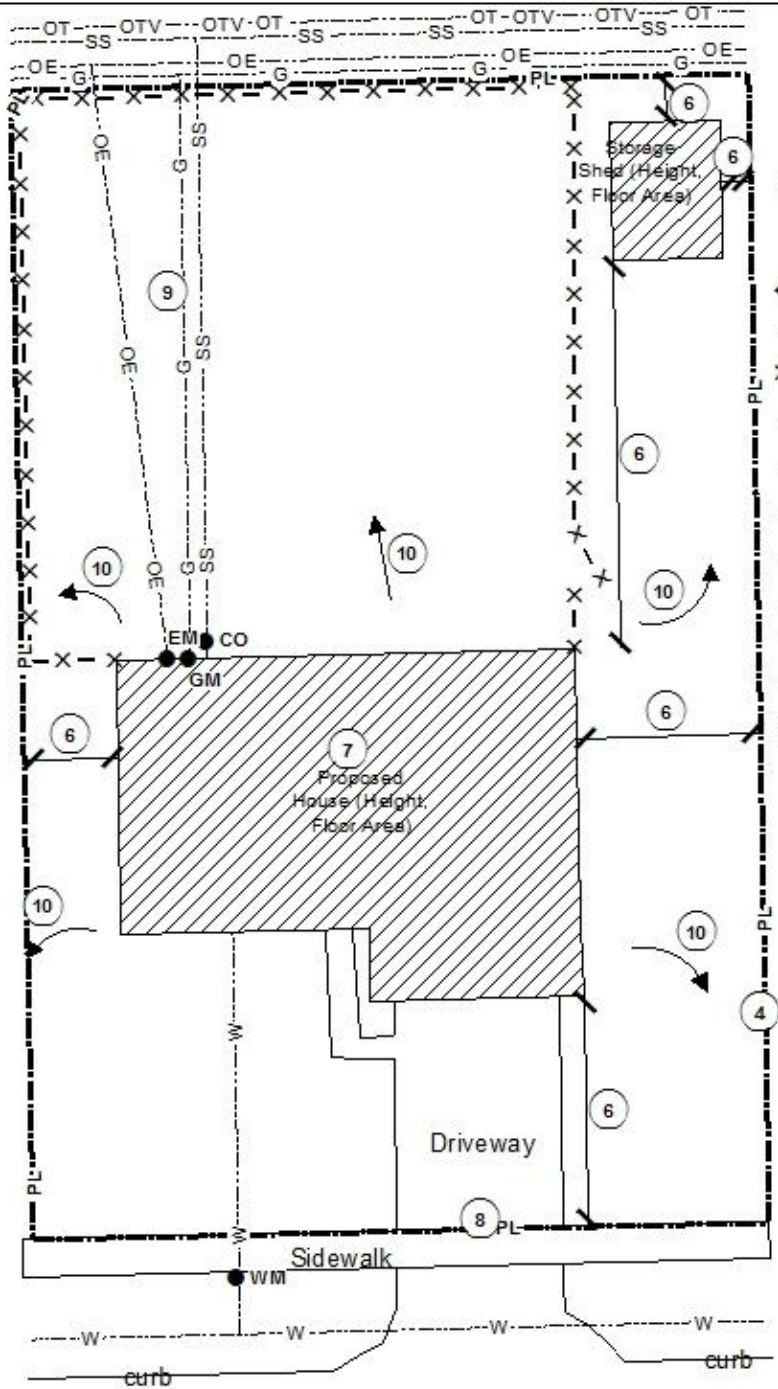


New/Addition to Single or Two-Family Dwelling

1. Site plans shall be prepared by the property owner or developer. Site plans may be required from a registered professional engineer, architect, land surveyor or landscape architect at the largest scale possible at the discretion of the building inspector and/or zoning administrator. Items required for submission include:
 1. Address
 2. Date, north arrow and scale of the plan.
 3. Name and address of the owner of record, developer, and seal of the engineer, architect or landscape architect (if required)
 4. All existing lot lines, easements and rights-of-way.
 5. Area in acres or square feet, abutting land uses and structures as well as the zoning districts.
 6. Setbacks from property lines and from between structures. Refer to appropriate zoning regulations for minimum requirements.
 7. The location and use of all existing and proposed structures within the development. Include all dimensions of height and floor area, show all exterior entrances and all anticipated future additions and alterations, building elevations of structure (if required on separate sheet), and proposed building materials (on separate sheet, if necessary).
 8. The location of all present and proposed public and private ways, parking areas, driveways, sidewalks, ramps, curbs and fences.
 9. The location of all present and proposed utility systems including:
 - sanitary sewage system (including septic tank/lateral fields if applicable);
 - water supply system;
 - telephone, telecommunication, cable and electrical systems; and
 - storm drainage system including existing and proposed drain lines, culverts, catch basins, headwalls, endwalls, hydrants, manholes and drainage swales.
 10. Plans to prevent: pollution of surface water or groundwater, erosion of soil both during and after construction, excessive run-off, excessive raising or lowering of the water table and flooding of other properties. Plan should show general flow of storm water across property.
 11. If any portion of the parcel is within a flood plain, the area shall be shown and the developer shall present plans for meeting Federal Emergency Management Agency (FEMA) requirements.
2. Has the neighborhood revitalization program been applied for?
3. The following provisions and requirements of the City of Arkansas City Municipal Code and adopted construction codes of the City of Arkansas City with regards to the construction of Single and Two-Family Dwellings including the following stipulations:

- a. Project is subject to inspection at various stages of the construction process. It is the responsibility of the permit applicant to contact the inspection office at 620-441-4420 for inspections at least 24 hours in advance and to keep the work accessible until approved by the inspector and keep the plans on site.
- b. Post permit in conspicuous place.
- c. It is the responsibility of the applicant, owner and/or contractor to locate property lines, build the structure according to the approved site plan and permit, and contact 1-800-DIG-SAFE or 811 for the location of utilities on said property.

- 5 Lot Area
- Land Use North
- Land Use South
- Land Use East
- Land Use West



- Legend**
- Service Connections
 - ↖ ↗ Setbacks
 - Drainage
 - X - X Fence
 - Lotlines
 - G- Gas
 - OE- Overhead Electric
 - OT- Overhead Telephone
 - OTV- Overhead TV
 - SS- Sanitary Sewer
 - W- Water
 - ▨ Buildings

N

2

1" = 20'

Date

This sample is computer generated. A residential site plan can be hand-sketched but must be drawn to scale and be legible. Property lines should also be shown on hand sketched site plans.

1 **SAMPLE**
Residential Site Plan
Site Address

Property Owner Name 3
 Property Owner Address
 Property Owner Signature
 Design Professional Signature/Stamps
 (if required)

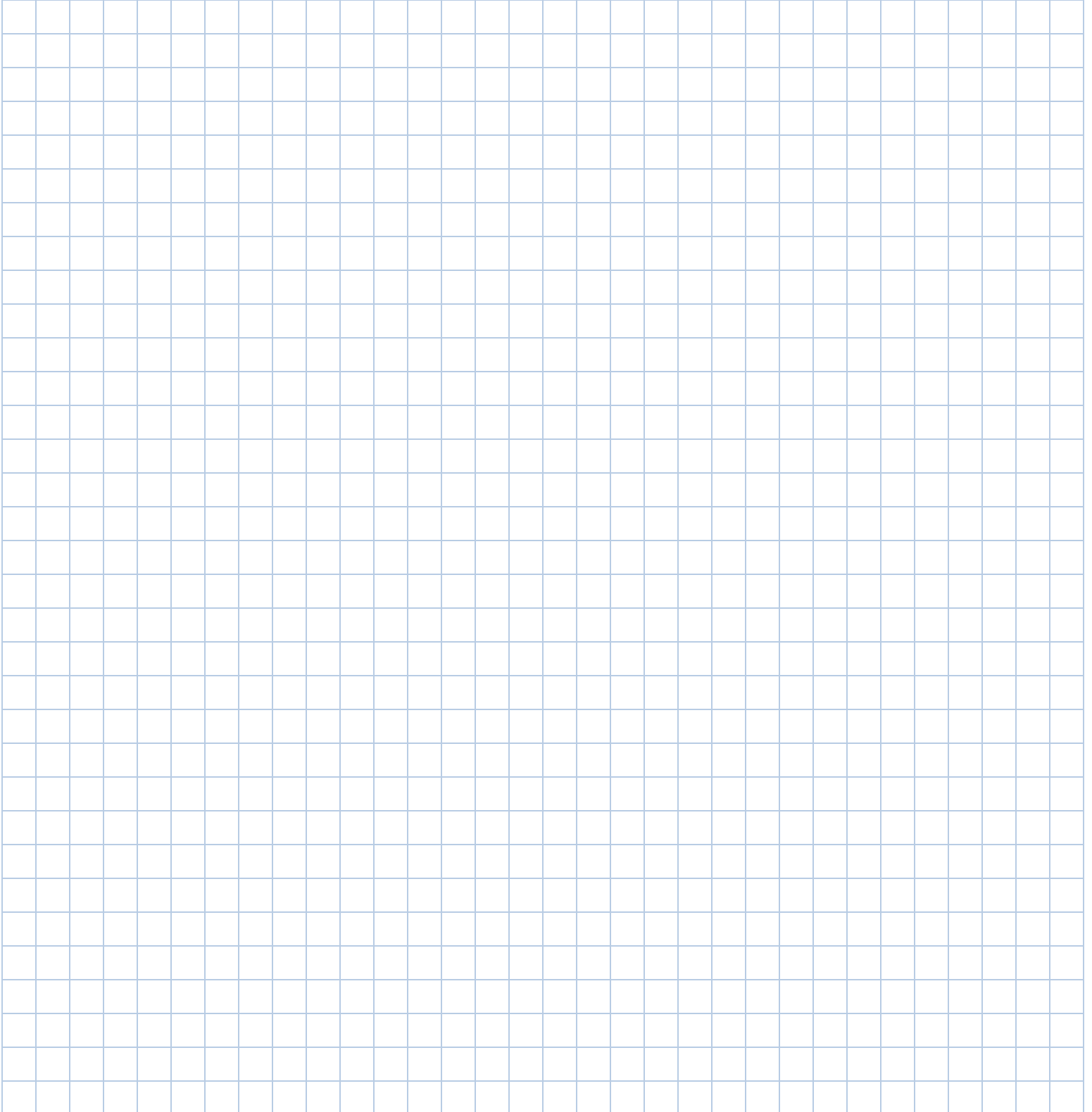
Residential Site Plan

Owner/Applicant: _____ Daytime Phone Number: _____ Scale: 1" = _____

Applicant Signature: _____ Email: _____

Project Address: _____

Project Description: _____



INSPECTIONS:

Footing Inspection: Shall be made after excavations for footings are complete and any required reinforcing steel is in place.

Foundation Inspection (Basement or stem wall): Shall be made after all forms and supports are installed and reinforcement steel is in place.

Concrete Slab or Under –Floor Inspection: Concrete slab and under-floor inspections shall be made after the in-slab or under-floor reinforcing steel and building service equipment, conduit, piping accessories and other ancillary equipment items are in place, but before any concrete is placed or floor sheathing installed.

Rough Inspection: Frame inspections shall be made after the roof deck or sheathing, all framing, fire blocking and bracing are in place and pipes, chimneys and vents to be concealed are complete and rough electrical, plumbing, heating wires, pipes and ducts are approved.

Drywall Inspection: Gypsum board inspection shall be made after the gypsum board, interior and exterior is in place, but before any plastering is applied or before fasteners are taped and finished.

Fire-Resistant Penetrations: Protection of joints and penetrations in fire-resistance-rated assemblies shall not be concealed from view until inspected and approved.

Final Inspection: The final inspection shall be made after all work required by the permit is completed.

Storm Water Inspections: Construction Best Management Practices shall be followed and will be inspected throughout the process. Proper erosion control must be in place throughout the project.

Other Inspections: In addition to the inspections noted above the building official is authorized to make or require other inspections of any construction work to ascertain compliance with the provisions of the building code and other laws enforced by the office of the building official.