

Call to Order:

Roll Call: Kevin Cox [x] Foss Farrar [x] Gordon Fry [] JW Lozano [] Jean Snell [x]

Also present at roll call were Principal Planner Josh White, Public Information Officer Andrew Lawson, Cowley College President Dr. Dennis Rittle and Ark City Daily Bytes reporter Jeni McGee.

Consent Agenda:

Meeting Minutes, **December 11, 2017.**

Snell made a motion to approve the December 11, 2017 meeting minutes as written. The motion was seconded by Farrar. Voice vote carried the motion.

1. Historic Review-201 W 5th Ave-Cowley College Ben Cleveland Wellness Center Sign

White presented the staff report for the signage at 201 W 5th Ave. The sign proposed is a wall sign on the traditional sign board. The guidelines call for appropriate placement as well as appropriate scale. The sign is also proposed to be non-illuminated. Staff recommends approval. Farrar asked if the building already had signage. White replied yes on the 5th Avenue side, the metal letters would remain that do identify the building currently. Snell made motion to adopt the findings and approve the building permit for 201 W 5th Ave as reviewed in accordance with K.S.A. 75-224. Farrar seconded the motion. Voice vote carried the motion.

2. Historic Review-207 W 5th Ave-Cowley College Sid L. Regnier Bookstore Sign

White presented the staff report for the signage at 207 W 5th Ave. White noted that the sign would be mounted to the mortar as recommended by the historic guidelines. The scale would be appropriate and the placement was acceptable. Staff recommended approval. Cox felt this particular building may a newer non-historic building. White indicated it was within the Historic District regardless and would require review. He also noted the metal letters on the building would remain. Farrar made a motion to adopt the findings and approve the building permit for 207 W 5th Ave as reviewed in accordance with K.S.A. 75-224. Snell seconded the motion. Voice vote carried the motion.

3. Historic Review-300 W Central Ave-Cowley College Ireland Hall Signs

White presented the staff report for the signage at 300 W Central Ave. White noted this signage is not on the building but is all freestanding. Two would be building identification signs and the third would be directional signage for the campus. He noted the main consideration was to determine that the signs would not detract from the historic character of the site and building. The signs appear to be appropriately scaled and spaced and should not detract from the historic character of the building and site. This would replace existing signage for the building. Cox agreed that the location of the sign helps it to not detract from the building character. White also pointed out the signage would remain unlit. Snell made a motion to adopt the findings and approve/disapprove the building permit for 300 W Central Ave as reviewed in accordance with K.S.A. 75-224.

4. Other Items

White gave a brief update on the downtown historic survey project. He will meet with Brenda Spencer in the next couple of weeks.

Adjournment:

Snell made a motion to adjourn. Farrar seconded the motion. Voice vote carried the motion. Meeting adjourned at 5:42pm.