

Call to Order:

Roll Call: Kevin Cox [x] Foss Farrar [] JW Lozano [x] Jean Snell [x]

Staff present at roll call included Principal Planner Josh White and Public Information Officer Andrew Lawson. Joining the meeting in progress was Theophilus Floyd and his guest.

Consent Agenda:

Meeting Minutes, **May 21, 2018.**

Snell made a motion to approve the May 21, 2018 meeting minutes as written. Lozano seconded the motion. Voice vote carried the motion.

1. Historic Review-208 S Summit St Sign

White presented the findings of the case. The owner of 208 S Summit St wants to place a new sign made of polymetal similar to the current sign. The words Antique Mall will remain. The sign would be placed on the appropriate sign board. He also mentioned that he was meeting with the architect for the job as they will be doing some interior remodeling as well. Snell asked what the business would be. White replied it would be a bookstore, coffee shop and antique mall. White reminded the board what to look for on a sign. He mentioned that the sign would be unlit but was appropriate placed and scaled. Snell remarked that lighting is going to eventually be an issue with more and more people demanding that signs be lit. White mentioned Cardinal Sign of Winfield would do the install. Lozano made a motion to adopt the findings and approve the building permit for 208 S Summit St as reviewed in accordance with K.S.A. 75-224. Snell seconded the motion. Voice vote carried the motion. Mr. Floyd joined the meeting in progress. Snell asked him to explain what the business would be. Mr. Floyd explained what would be happening. The board wished him well. Mr. Floyd asked if he could caulk the edge of the sign to prevent water from getting behind it. White confirmed this would be acceptable as general maintenance.

2. Miscellaneous

White mentioned the Planning Commission has recommended a new member, Charles Jennings, to the board and the City Commission would be taking this up at their meeting on August 21. Cox asked if any other churches had shown interest in being nominated to the register. White said no other than Mr. Jennings' church being interested. White also mentioned that he and Farrar would be attending the Kansas Preservation Conference next month in Lawrence. He also mentioned he would be looking into grant opportunities to adjust the Historic District.

Adjournment:

Snell made a motion to adjourn the meeting. Lozano seconded the motion. Voice vote carried the motion.