

Call to Order:

Roll Call: Kevin Cox [x] Foss Farrar [x] Charles Jennings [] Kayleigh Lawson [x] JW Lozano [x]

Staff present at roll call included Principal Planner Josh White and Public Information Officer Andrew Lawson.

Consent Agenda:

Lozano made a motion to approve the **May 20, 2019 meeting minutes** as written. Lawson seconded the motion. Voice vote carried the motion. White spoke briefly about the administrative reviews completed since the last meeting including **110 N Summit St-roof; 211 S Summit St-roof; and 120 N Summit St-roof**. Farrar asked what businesses were located in each of the addresses. White replied 110 N Summit St was the Stigers building, 211 S Summit St is the location of Gordman's and 120 N Summit St is Wilson Brewer & Munson Law Offices. Lawson made a motion to approve the administrative reviews as presented. Farrar seconded the motion. Voice vote carried the motion.

1. SHPO Agreement

Jennings joined the meeting in progress. White reminded the board what the SHPO Agreement represented. All reviews are handled at the local level unless tax credits or grants are involved. He stated the agreement was originally entered into in 2014 and was good for five years. The new agreement would be through 2024. Staff recommends renewing the agreement as it helps property owners to know that reviews are handled by a local board instead of an office in Topeka. White also reminded the board of the list of administrative reviews. Farrar had a question on how the ADA affected existing buildings. White stated that existing buildings are generally grandfathered in but alterations do require ADA improvements. After discussion, the board determined that no changes were needed to the list. Lozano made a motion to recommend for approval by the City Commission, the agreement between the City and the State Historic Preservation Office to perform certain statutory responsibilities of the State Historic Preservation Officer. The motion was seconded by Farrar. Voice vote carried the motion. White noted this would be taken to the City Commission for a vote on September 3. He invited members to attend the meeting for support. Cox signed a resolution that made the recommendation formal.

2. Miscellaneous

White reminded the Board that there was a Kansas Preservation Conference next month in Dodge City. He probably won't attend this year but wanted to open it up to board members. He also said the City may be able to help reimburse some expenses. Farrar invited members to the Rotary Club meeting on September 9 at Noon at the Brown Center at Cowley College. Brenda Spencer who did our historic survey recently will talk about that survey and also her recommendations. White will be attending. White also noted a couple of tax credit projects that were in the works including roofs for Darrin Green's building and Union State Bank.

Adjournment:

Jennings made a motion to adjourn the meeting. Lozano seconded the motion. Voice vote carried the motion. Meeting adjourned.