

**Call to Order:**

**Roll Call:** Kevin Cox [x] Foss Farrar [x] Charles Jennings [ ] Kayleigh Lawson [x] JW Lozano [ ]

Staff present at roll call included Principal Planner Josh White and Public Information Officer Andrew Lawson.

Also present at roll call were Jason & Keela Brewer of Wilson, Brewer & Munson Attorneys at Law (property owners); Brittany Dunlap of Shelter Insurance (tenant); Mary Wilson and Michael Lay of George Lay Signs; and Elise Brewer.

**1. Select Chair/Vice-chair for 2020**

Cox made a motion to nominate Foss Farrar for Chair and Kevin Cox as Vice-chair. Lawson seconded the motion. Voice vote carried the motion.

**2. Consent Agenda:**

Meeting Minutes, **August 19, 2019.**

Administrative Reviews: **100 S Summit St-roof; 102 S Summit St-roof (by SHPO); 110 S Summit St-interior remodel (by SHPO)**

Lawson made a motion to approve the August 19, 2019 meeting minutes as written. Cox seconded the motion. Voice vote carried the motion. White discussed the administrative reviews briefly.

**3. Historic Review-Sign (118 N Summit St)**

White presented the sign as proposed for 118 N Summit St. He summarized the guidelines for sign approval. He noted the sign was a wall sign that was internally illuminated. It was a routed aluminum sign. He noted that he suggested a shaped projecting sign and the lack of a sign board for a wall sign. He felt the placement chosen would be acceptable so long as care is taken in mounting the sign. He noted a similar sign was approved last year. The board briefly discussed past signage on the building. Cox noted that it would cover up a small feature in the brick but didn't feel this drew away from the character of the building and this would be the most appropriate placement. Cox made a motion to adopt the findings and approve the building permit for 118 N Summit St as reviewed in accordance with K.S.A. 75-224. Lawson seconded the motion. Voice vote carried the motion. Mary Wilson did present some additional drawings and also noted that the neighboring business in the same building would be planning a similar design and its similar placement would actually make this sign approval better as well. The drawings also showed how the signs would be mounted. The second sign would be presented at a future meeting.

**4. Historic Preservation Fund grant**

White noted that the deadline for the Historic Preservation Fund grant was March 29. He asked for guidance on how to proceed. Lawson and Farrar presented an idea for an event to encourage interest in preservation as opposed to talking about the guidelines and regulations. White noted this event would need to be very soon in order to gain support for the grant application. He also noted that potentially a grant could also be used for this event as well. Brief discussion was held about some of the churches that may be interested in individual nomination. No formal action was taken but consensus was to go ahead with the planning.

**5. Sesquicentennial Celebration discussion**

White noted that there is significant interest from numerous city boards and Visit Ark City to have a rolling celebration for the City's sesquicentennial. Lawson noted that the kickoff would likely be this May and roll into 2021. The board indicated interest in being a part of the celebration. Cox noted that perhaps Arkalalah could use this as a theme.

**6. Other Items**

White noted that the Planning Commission chose not to take any action on moving their meetings. White didn't suggest this board move its time either but asked if this time presented any conflicts. The board noted no issues and took no

action. He also noted that the Planning Commission recommended the reappointment of Charles Jennings to this board as their representative. The City Commission has this on the consent agenda for Tuesday, February 18.

**Adjournment:**

Lawson made a motion to adjourn the meeting. Cox seconded the motion. Voice vote carried the motion. Farrar declared the meeting adjourned.