

# Ark City Land Bank Board of Trustees — Regular Meeting Minutes

The Arkansas City Land Bank Board of Trustees met in regular session at **5:00 p.m. Tuesday, July 21, 2020**, in the Commission Room at City Hall, located at 118 W. Central Ave. in Arkansas City.

Chairman **Karen Welch** called the meeting to order. Other members present at roll call were Vice Chair **Scott Rogers**, Trustee **Kanyon Gingher**, Trustee **Duane Oestmann** and Trustee **Jay Warren**.

City employees present at the meeting were City Manager **Randy Frazer**, City Attorney **Larry Schwartz**, Public Information Officer **Andrew Lawson**, Principal Planner **Josh White**, Management Assistant **Mike Crandall** and Building Official **Mike Bellis**.

## Agenda Approval

Trustee Warren made a motion to approve the agenda as presented. Trustee Rogers seconded the motion. A voice vote was unanimous in favor of the motion. Chairwoman Welch declared the agenda approved.

## Minutes

Trustee Rogers made a motion to approve the **January 21, 2020**, regular meeting minutes as presented. Trustee Oestmann seconded the motion. A voice vote was unanimous in favor of the motion. Chairwoman Welch declared the minutes approved.

## Business

### Approve 2021 Budget

Trustee Gingher made a motion to approve the **2021 budget** as presented, at an amount of **\$3,500**.

Trustee Rogers seconded the motion. A voice vote was unanimous in favor of the motion.

Chairwoman Welch declared the motion approved. The budget now will be forwarded to the City Commission for approval as part of the City's overall 2021 budget process.

### Statutory Quit Claim Deed

Chairwoman Welch presented for discussion a Statutory Quit Claim Deed to execute the transfer of property located at **823 South C St.** from the Land Bank to Santos Linares.

Principal Planner White said Linares plans to use the land to extend his yard of his residence at **821 South C St.** The proposed purchase price is **\$1,000.00**. White said it was appraised at **\$1,600.00**.

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Chairwoman Welch asked White for a recommendation. He recommended approving the quit claim deed so as to put the Land Bank property back onto the property tax rolls.

The actual legal description of the parcel to be transferred to Linares is **Lot 7, Block 1, Pleasant View Addition, Arkansas City, Cowley County, Kansas**. The sale cannot occur until 30 days after notice is published in the official City newspaper, according to White.

Trustee Warren made a motion to approve the statutory quit claim deed with a proposed purchase price of **\$1,000.00**. Chairwoman Welch seconded the motion. A voice vote was unanimous in favor of the motion. Chairwoman Welch declared the motion approved.

### **Adjournment**

Trustee Warren made a motion to adjourn the meeting. Trustee Rogers seconded the motion.

A voice vote was unanimous in favor of the motion. Chairwoman Welch declared the meeting adjourned at **5:05 p.m.**

### **THE ARKANSAS CITY LAND BANK BOARD OF TRUSTEES**

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Karen Welch, Chairwoman

### **ATTEST:**

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Lesley Shook, Secretary

### **Prepared by:**

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Andrew Lawson, Public Information Officer