

**Call to Order:**

**Roll Call:** Kevin Cox [] Foss Farrar [] Charles Jennings [] Kayleigh Lawson [] JW Lozano []

Staff present at roll call included Principal Planner Josh White and Public Information Officer Andrew Lawson.

NOTE: An ice storm was occurring at the time of the meeting which may have prevented at least one member from attending.

**1. Consent Agenda**

K. Lawson made a motion to approve the August 17, 2020 minutes as written. Jennings seconded the motion. Voice vote carried the motion.

**2. Walking Tour Update**

White noted that there were no responses to the RFP. We could negotiate with any provider now since we have done the required request for bids with no responses. Farrar said he would reach out to some other companies to see if we could find somebody interested. White noted that we could still use in house resources but it would likely just be a mobile friendly website instead of an app. The board then discussed the list of buildings. It was noted that some buildings didn't contribute to the district and probably shouldn't be included unless they are a main feature of the district. The Newman Building was used as an example of such a building. A. Lawson volunteered to go through the existing list, and clean it up by correcting some known errors as well as note whether buildings are contributing or not. Jennings was concerned that we are drawing out the decision of which buildings would be included. The board agreed that the next regular meeting on November 16 should be the deadline for determining which buildings would be included in the list. Hopefully all members will be able to attend. White will ensure that everyone receives the updated list as soon as it is available.

**3. Comprehensive Plan Chapter 1**

White and A. Lawson briefly discussed the Comprehensive Plan and its timeline. White noted that Chapter 1 which is the introduction had some history of Arkansas City in it. He asked that members look it over to see if there are any errors or omissions. The board felt that Etzanoa should be included at the beginning of the section.

**Adjournment:**

K. Lawson made a motion to adjourn the meeting. Jennings seconded the motion. Voice vote carried the motion. Farrar declared the meeting adjourned at 6:30 p.m.