

# City Commission of Arkansas City - Regular Meeting Minutes

The Arkansas City Board of City Commissioners met in regular session at **5:30 p.m. June 19, 2018**, in the Commission Room at City Hall, located at 118 W. Central Ave. in Arkansas City.

Mayor **Dan Jurkovich** called the meeting to order. Commissioners also present at roll call were Commissioner **Kanyon Gingher**, Commissioner **Duane L. Oestmann** and Commissioner **Jay Warren**. Commissioner **Karen Welch** was absent due to having had surgery that same day.

City employees present at the meeting were City Manager **Nick Hernandez**, City Attorney **Tamara Niles**, City Clerk **Lesley Shook**, Public Information Officer **Andrew Lawson**, Finance Director **Kathy Cornwell**, Public Works Director **Mike Crandall**, Fire Chief **Bobby Wolfe**, Police Chief **Dan Ward**, and Parks and Facilities Director **Tony Tapia**.

Citizens in attendance were **Vicki Jackson** and **Gareth McGee**.

Ark City Daily Bytes reporter **Jeni McGee** and Cowley CourierTraveler reporter **John Shelman** both arrived at the meeting after it was in progress.

Commissioner Warren offered the opening prayer. Mayor Jurkovich led the pledge of allegiance.

## Agenda Approval

Commissioner Oestmann made a motion to approve the agenda as presented. Commissioner Warren seconded the motion. A voice vote was unanimous in favor of the motion.

Mayor Jurkovich declared the agenda approved.

## Consent Agenda

Commissioner Oestmann made a motion to approve the consent agenda, including the following:

1. Approving the **June 5, 2018**, regular meeting minutes as written.
2. **Resolution No. 2018-06-3179**, authorizing the purchase of a 1-ton 4x2 dual rear-wheel pickup truck cab and chassis for the Public Works Department from Zeller Motor Company, Inc., of Arkansas City, for an amount not to exceed **\$24,000.00**.
3. **Resolution No. 2018-06-3180**, authorizing the purchase of two 2018 Ford Police Pursuit-rated Utility Interceptors for the Arkansas City Police Department from Reedy Ford, of Arkansas City, for an amount not to exceed **\$38,258.00**.

Commissioner Gingher seconded the motion. A voice vote was unanimous in favor of the motion.

Mayor Jurkovich declared the consent agenda approved.

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## New Business

### **2018-2022 City Audit Services** **Resolution No. 2018-06-3181**

City Clerk Shook presented for discussion a resolution authorizing the City to execute an agreement with Mize Houser & Company, PA for the provision of audit services for years ending December 31, 2018, 2019, 2020, 2021, and 2022, for an amount not to exceed **\$16,500.00** annually.

Finance Director Cornwell said a best practice is to contract with the same company for five years so as to maintain continuity and spread out upfront costs. She said a request for proposals was sent to 24 qualified firms, with responses received from 13 of them. Mize Houser was the lowest bidder.

City Manager Hernandez said this bid was lower than what the City paid for its 2017 audit services.

Commissioner Warren made a motion to approve the resolution. Commissioner Oestmann seconded the motion. A voice vote was unanimous in favor of the motion.

Mayor Jurkovich declared the resolution approved and given **Resolution No. 2018-06-3181**.

### **CDBG Administrator Contract** **Resolution No. 2018-06-3182**

City Clerk Shook presented for discussion a resolution authorizing the City to enter into a Community Development Block Grant (CDBG) Certified Administrator Contract with the South Central Kansas Economic Development District (SCKEDD), of Bel Aire, for an amount not to exceed **\$20,000.00**.

Public Works Director Crandall said the City sent requests for proposals to all 15 certified administrators in the south-central region. Two proposals were received, and SCKEDD's was lower.

He said the City doesn't have to pay the \$20,000 administrative fee if a CDBG grant is not awarded.

Crandall said Ranson Financial Group, LLC charges a fee to prepare the grant application and represent the City to the Kansas Interagency Advisory Committee. SCKEDD won't charge for this.

Crandall said the minimum City participation is 75-25, but it can participate up to 50-50 to improve the chances of a grant award. Grant funds will be used for Sleeth Addition water line replacement.

Mayor Jurkovich made a motion to approve the resolution. Commissioner Gingher seconded the motion. A voice vote was unanimous in favor of the motion.

Mayor Jurkovich declared the resolution approved and given **Resolution No. 2018-06-3182**.

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### **New Police Department Roof** **Resolution No. 2018-06-3183**

City Clerk Shook presented for discussion a resolution authorizing the City to enter into a contract with Mahaney Roofing, of Wichita, for the installation of a new 60 mil white reinforced TPO roofing system for the Arkansas City Police Department (ACPD), for an amount not to exceed **\$56,425.00**.

Police Chief Ward said both bids are for the same roofing system, but Mahaney's higher bid also includes an additional half-inch of insulation, which he thinks will improve ACPD's energy efficiency.

Mahaney has a local presence and is a member of the Arkansas City Area Chamber of Commerce.

Parks and Facilities Director Tapia said the new roof will be a lighter system than the current roof.

Commissioner Warren made a motion to approve the resolution, with the inclusion of a 15-year warranty, for a total cost not to exceed **\$57,175.00**. Commissioner Gingher seconded the motion.

A voice vote was unanimous in favor of the motion. Mayor Jurkovich declared the resolution approved and given **Resolution No. 2018-06-3183**.

### **New Cemetery Columbarium** **Resolution No. 2018-06-3184**

City Clerk Shook presented for discussion a resolution authorizing the City to purchase a St. Andrews 240-niche columbarium with ossuary option for installation at Riverview Cemetery from Premier Columbariums, of Centralia, Washington, for an amount not to exceed **\$33,835.00**.

City Manager Hernandez said the columbarium will reinvent an underused section of the cemetery that cannot be used for graves. It also will provide more affordable cremation interment options.

Each niche will cost \$250, versus the \$400 cost of a traditional cemetery space (plus burial costs of \$350 for a casket or \$100 for ashes), and there also is no cost needed for a headstone.

An even more economical option, Hernandez said, is the ossuary, with a cost of just \$100 per urn.

Hernandez said the columbarium will make Riverview Cemetery stand out from others, as well as help to solve the problem of dwindling space for graves. Its granite construction is highly durable.

Commissioner Oestmann made a motion to approve the resolution. Commissioner Warren seconded the motion. A voice vote was unanimous in favor of the motion.

Mayor Jurkovich declared the resolution approved and given **Resolution No. 2018-06-3184**.

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## **Health Care Sales Tax Support** **Resolution No. 2018-06-3185**

City Clerk Shook presented for discussion a resolution of support for the upcoming City **Health Care Sales Tax** special election mail-in vote to benefit South Central Kansas Medical Center.

Mayor Jurkovich read the text of the resolution. City Attorney Niles said that while a sunset cannot be added to the tax, this resolution informs future commissions that the intent of this commission and the voters, if the tax is approved, is for it to be retired once the hospital bonds are fully paid off.

She said this creates an official public record of the commissioners' intent for the general sales tax.

Mayor Jurkovich said this proposal gives the City the best possible opportunity to refinance the SCKMC bonds, save money on future interest payments, reduce the threat of ever having to raise property taxes to cover those payments and eliminate the need for future sales tax special elections.

City Manager Hernandez said he thinks the bonds might be due in full if SCKMC is ever sold off.

Mayor Jurkovich made a motion to approve the resolution. Commissioner Gingher seconded the motion. A voice vote was unanimous in favor of the motion.

Mayor Jurkovich declared the resolution approved and given **Resolution No. 2018-06-3185**.

## **Planning Commission**

City Clerk Shook presented for discussion Mayor Jurkovich's appointment to the **Planning Commission** and **Board of Zoning Appeals**, to fill the rest of Gordon Fry's unexpired term.

Public Information Officer Lawson said Fry had resigned due to his wife's health issues and the remaining term is about 1 ½ years long. There is no urgency to fill it, so this item could be tabled.

The applicants are Ted Kadau, Mell Kuhn, Sue Lancaster, Kayleigh Lawson, Dotty Smith and Jill Wineinger. All are current or past members of other boards, or have applied to be on other boards.

Fry's eventual replacement must reside within the City limits of Arkansas City, per Kansas statute.

Commissioner Gingher suggested appointing Kuhn. Commissioner Oestmann suggested Kadau.

Mayor Jurkovich made a motion to table further discussion until the **July 3** commission meeting.

Commissioner Oestmann seconded the motion. A voice vote resulted in three yeas and one nay vote, with Commissioner Gingher dissenting. Mayor Jurkovich declared the motion approved.

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## City Manager Updates

City Manager Hernandez previewed the first-ever joint concerts of the Ark City and Winfield community bands. They will be at **7:30 p.m. June 21** in Ark City and **7:30 p.m. June 22** in Winfield.

Hernandez said “Wonder” will be shown at **8 p.m. June 24** at the Wilson Park rotunda, followed by “Black Panther” about **8:30 p.m. June 28** at the rotunda, following the community band concert.

He said he visited with the Arkalalah Executive Committee about sponsoring an autumn movie.

Hernandez then talked about some of his ideas for renovating the Agri-Business Building later this year, including a new roof, upgraded heating and ventilation systems, and improved interior décor.

He said the Ark City Tennis Association currently only pays \$1,200 per year for usage of the facility.

Gareth McGee, 1125 N. Fourth St., asked whether Hernandez had looked at grants to install solar panels on the roof. Hernandez said no, adding he would prefer to have them in the field to the west.

Mayor Jurkovich made a motion to authorize Hernandez to pursue renovation options for the **Agri-Business Building**. Commissioner Ginger seconded the motion. A voice vote was unanimous in favor of the motion. Mayor Jurkovich declared the motion approved.

## Other Business

Mayor Jurkovich presented for discussion promotional efforts and town hall meetings for the upcoming **Health Care Sales Tax** special election, as requested by the SCKMC Board of Trustees.

Public Information Officer Lawson asked if the proposed schedule of town hall meetings, which has not been finalized yet, satisfied the expectations of what the commissioners had wanted to see.

The first such town hall meeting will be held at **7 p.m. June 28** at the Senior Citizens Center.

The commissioners discussed advertising options, including print, radio, Facebook and others.

Mayor Jurkovich explained that he had met with senior staff of the City and SCKMC to delineate duties and ensure that no legal lines are being crossed. He said it was a very productive meeting.

He said the commissioners themselves will be the presenters at the town hall meetings. He has been working with City and SCKMC staff to develop a PowerPoint presentation for the meetings.

City Manager Hernandez mentioned that work will begin soon on resurfacing the **Poplar Walking Trail** and making it exactly 1 mile long, in preparation for installing FitTrail equipment this fall.

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He said the City will be submitting a funding request of **\$263,000** in matching funds from the V.J. Wilkins Memorial Foundation's Challenge Grant for the Wilson Park Master Plan. He said the next phase of the project to be implemented would be the Farm and Art Market/parking lot portion.

The providers of the local matching funds were L.G. Pike Construction, Rob Carroll Sandblasting and Painting, Midwest Electric, BNSF Railway, Braum's, and the City of Arkansas City.

Finally, Hernandez said the City is implementing a trial program in which it will "rent" goats for **\$600** a month to eat 6 acres of grass each month and see if it will help to reduce City mowing costs.

### **Adjournment**

Mayor Jurkovich made a motion to adjourn the meeting. It died for lack of a second.

Commissioner Oestmann then asked Fire Chief Wolfe for a status report on the fatal structure fire June 14. There was a discussion about water flows in the area and heat exhaustion challenges.

Commissioner Oestmann moved to adjourn the meeting. Commissioner Warren seconded the motion. A voice vote was unanimous in favor of the motion.

Mayor Jurkovich declared the meeting adjourned at **7:04 p.m.**

### **THE CITY OF ARKANSAS CITY BOARD OF CITY COMMISSIONERS**

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Dan Jurkovich, Mayor

### **ATTEST:**

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Lesley Shook, City Clerk

### **Prepared by:**

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Andrew Lawson, Public Information Officer