

City Commission of Arkansas City – Regular Meeting Minutes

The Arkansas City Board of City Commissioners met in regular session at **5:30 p.m. Tuesday, September 1, 2020**, in the Commission Room at City Hall, located at 118 W. Central Ave. in Ark City.

Mayor **Karen Welch** called the meeting to order. Commissioners also present at roll call were Commissioner **Kanyon Ginger**, Commissioner **Duane L. Oestmann** and Commissioner **Scott Rogers**. Commissioner **Jay Warren** was absent.

City employees present at the meeting were City Manager **Randy Frazer**, City Attorney **Larry Schwartz**, Public Information Officer **Andrew Lawson**, Management Assistant **Mike Crandall**, Finance Director **Kathy Cornwell**, Interim Fire Chief **Les Parks**, Police Chief **Dan Ward**, Environmental Services Superintendent **Rod Philo**, Public Services Superintendent **Tony Tapia**, Human Resources Manager **Marla McFarland** and Principal Planner **Josh White**.

Equal Opportunity and Accessibility Advisory Board members in attendance were **JoAnn Bierle**, **Tammy Lanman-Henderson** and **Frances “Rags” Smith**. Mosaic of South Central Kansas was represented by **Nancy Maier**, **Ron Niday** and **Selena Rodriguez**.

Other citizens in attendance included **Brandon Every**, **Ken Harader**, **Rudy Steiner**, **Jim Sybrant** and Cowley CourierTraveler reporter **John Shelman**.

Mayor Welch offered the opening prayer and led the Pledge of Allegiance.

Agenda Approval

Commissioner Oestmann made a motion to approve the agenda as presented. Commissioner Rogers seconded the motion. A voice vote was unanimous in favor of the motion.

Mayor Welch declared the agenda approved as presented.

Awards and Proclamations

Mayor Welch issued a proclamation that **September 13-19, 2020**, is **Direct Support Professionals Recognition Week** in Arkansas City.

Ron Niday and Selene Rodriguez received the proclamation on behalf of **Mosaic of South Central Kansas**. Also present were Arkansas City Equal Opportunity and Accessibility Advisory Board members **JoAnn Bierle**, **Tammy Lanman-Henderson** and **Frances “Rags” Smith**.

Recognition of Visitors

City Manager Frazer introduced Interim Fire Chief **Les Parks**, who began leading the Arkansas City Fire-EMS Department on **August 31**. He will stay on until a permanent fire chief can be hired.

City Commission of Arkansas City - Regular Meeting Minutes

Consent Agenda

Mayor Welch made a motion to approve the consent agenda, consisting of the following:

1. Approving the **August 18, 2020**, regular meeting minutes as written.
2. Approving **Resolution No. 2020-09-3349**, authorizing a public meeting of the Governing Body to attend a **Public Building Commission** meeting at **5:15 p.m. Tuesday, September 15, 2020**, in the Commission Room at City Hall, 118 W. Central Ave.
3. Approving personnel policy update: **2.1 Organizational Structure**.

Commissioner Rogers seconded the motion. A voice vote was unanimous in favor of the motion.

Mayor Welch declared the consent agenda approved as presented.

New Business

SCKMC Charter Ordinance

Public Information Officer Lawson presented for discussion a first reading of a charter ordinance amending provisions of **Charter Ordinances 7, 12, 15, 21, 24** and **34** regarding the City-owned medical center, providing substitute and additional provisions, and modifying Municipal Code.

City Attorney Schwartz requested that the charter ordinance be tabled for a second reading **September 15** so he and the medical center's attorneys can iron out a few last details.

Commissioner Ginger made a motion to table the charter ordinance until **September 15**. Mayor Welch seconded the motion. A voice vote was unanimous in favor of the motion.

Mayor Welch declared the charter ordinance tabled.

Paris Park Vacation Ordinance

Public Information Officer Lawson presented for discussion a first reading of an ordinance authorizing the vacating of that portion of **Fifth Avenue** from the west line of the Mill Canal to the west line of Sixth Street and **Sixth Street** from Washington Avenue to Fifth Avenue.

Principal Planner White said there have been some concerns from Arkansas City Recreation Commission (ACRC) staff that there are a number of safety issues in the area, especially when the Paris Park Pool is open and when IYQ Camp is in session.

There also is limited parking for the pool. The long-term plan will be to expand parking by closing these streets. The Fifth Avenue bridge would be closed to vehicles and become pedestrian only.

City Commission of Arkansas City – Regular Meeting Minutes

This also would improve safety for the planned Hike-Bike Trail Phase II Extension project and eliminate signage costs.

The Technical Advisory Committee noted that there are a number of utilities present in the area and that a utility easement would be needed for the area, as the various utilities will need to continue to have access to the area. There also have been a number of Americans with Disabilities Act (ADA) accessibility concerns for both Paris Park and the Paris Park Pool.

White noted the **Beautification and Tree Advisory Board**, the **Equal Opportunity and Accessibility Advisory Board**, and the **Traffic Safety Committee** all have voted unanimously to recommend approval of this request. The **Planning Commission** voted to recommend approval of this vacation, subject to reservation of the appropriate utility easement, at its **August 11** meeting.

Public Information Officer Lawson said Sixth Street would not really be eliminated. Fifth Avenue could be removed as a road and replaced with sod, or it could stay in place to provide more parking.

Commissioner Gingher said she had some concerns with the proposal and asked for it to be tabled.

Commissioner Rogers said he would like to hear from ACRC aquatics director Deb Davison since it originally was her idea. Lawson said he would ask her to attend the next study session or meeting.

Mayor Welch made a motion to table the ordinance until **September 15**. Commissioner Gingher seconded the motion. A voice vote was unanimous in favor of the motion.

Mayor Welch declared the ordinance tabled.

South Summit Street CCLIP-SP Resolution No. 2020-09-3350

Public Information Officer Lawson presented for discussion a resolution authorizing the City to enter into a contract with **APAC-Kansas, Inc., Shears Division**, of Wichita, for asphalt mill and overlay, pavement markings, and sidewalk ramps for the Kansas Department of Transportation (KDOT) City Connecting Link Improvement Program Surface Preservation (CCLIP-SP) Grant for the **South Summit Street Resurfacing Project** (U.S. 77 from South Junction U.S. 166 to Madison Avenue), for an amount not to exceed **\$261,592.40**.

Management Assistant Crandall said KDOT will pay **90 percent** and the City will pay **10 percent**.

Commissioner Oestmann made a motion to approve the resolution. Commissioner Rogers seconded the motion. A voice vote was unanimous in favor of the motion.

Mayor Welch declared the motion approved and given **Resolution No. 2020-09-3350**.

City Commission of Arkansas City – Regular Meeting Minutes

Water Well #9 Rehabilitation Resolution No. 2020-09-3351

Public Information Officer Lawson presented for discussion a resolution accepting a quote submitted by **Layne Christensen Company**, of Wichita, to video and rehabilitate **Water Well No. 9**, for an amount not to exceed **\$15,880.00**.

Environmental Services Superintendent Philo said Well No. 9 has reduced water pumping capacity.

Layne Christensen Company will chemically rehabilitate the well to remove manganese and other materials blocking the screen at the bottom of the well. The company also will video the condition of the inside of the well piping and screen.

Commissioner Rogers made a motion to approve the resolution. Commissioner Gingher seconded the motion. A voice vote was unanimous in favor of the motion.

Mayor Welch declared the motion approved and given **Resolution No. 2020-09-3351**.

Interlocal Agreement Ordinance

Public Information Officer Lawson presented for discussion a first reading of an ordinance approving the form of and authorizing the execution of an **Interlocal Cooperation Agreement** respecting the financing of the acquisition of certain real property located at **22829 Smyer St. in Strother Field Airport and Industrial Park**.

Jim Sybrant, 1816 E. Chestnut Ave., objected to both the Interlocal Cooperation Agreement, which could result in limited financial liability for the City, and the original purchase of the building via Strother Field's right of first refusal, which he said scuttled his and another firm's planned project.

Commissioner Rogers relayed the prior Strother Field Commission discussions that led to the purchase and said that while there is some risk, he thinks a default is extremely unlikely to occur.

Regarding Sybrant's objections to Strother Field removing the facility from the property tax rolls, Commissioner Rogers said this was addressed by requiring rents collected through the building to go back into public improvement needs at the industrial park via the Strother Field budget process.

Commissioner Oestmann asked if Strother Field Manager Shawn McGrew and Winfield City Attorney Bill Muret could attend the next study session or meeting to clarify several items.

He then made a motion to table the ordinance until **September 15**. Commissioner Gingher seconded the motion. A voice vote was unanimous in favor of the motion. Mayor Welch declared the ordinance tabled.

City Commission of Arkansas City – Regular Meeting Minutes

City Manager Updates

City Manager Frazer said the recent bond rating call with Moody's Investor Service went very well.

He also said the Moderate Incoming Housing grant reimbursement, totaling **\$400,000** for Compass Point Addition, has already been received by the City, along with some related funding.

Frazer then provided the commissioners with the following reminders and updates:

- The U.S. Army Corps of Engineers will be in town to perform an annual levee inspection from **10 a.m. to 3 p.m. September 2**. (*NOTE: This visit was postponed from August 25 and later was postponed again until September 3.*)
- The sixth annual Bobby Estus Memorial Bike Ride will depart from Veterans Memorial Lake at **10 a.m. September 5** and continue on the hike-bike trail to Paris Park. Bikes, tricycles, wagons and strollers are welcome at this free event. Lunch will not be served this year.
- City Hall and other offices will be closed **Monday, September 7** in observance of Labor Day.
- The next RISE Cowley health coalition meeting will be at **10 a.m. September 8** via Zoom. The coalition will continue revising its bylaws and reorganizing for Pathways Phase 2.
- The next monthly Cowley County Legislative Committee meeting is at **noon September 8** at the Winfield Area Chamber of Commerce office, located at 123 E. Ninth Ave.
- The next City Commission study session is **noon September 11** in the Commission Room.
- The City Commission will convene as part of the **Arkansas City Public Building Commission** for an annual meeting at **5:15 p.m. September 15** in the Commission Room at City Hall, prior to the City Commission's next regular meeting at **5:30 p.m. September 15**.

Adjournment

Commissioner Rogers made a motion to adjourn the meeting. Commissioner Gingher seconded the motion. A voice vote was unanimous in favor of the motion.

Mayor Welch declared the meeting adjourned at **6:31 p.m.**

**THE CITY OF ARKANSAS CITY
BOARD OF CITY COMMISSIONERS**

Karen Welch, Mayor

City Commission of Arkansas City - Regular Meeting Minutes

ATTEST:

Lesley Shook, City Clerk

Prepared by:

Andrew Lawson, Public Information Officer