

City of Arkansas City
Board of City Commissioners
Agenda

ORIGINAL

Regular Meeting
Tuesday, January 21, 2014 @ 5:30 PM
City Commission Room, City Building – 118 W. Central – Arkansas City, Ks

I. Routine Business

1. Roll Call
2. Opening Prayer and Pledge of Allegiance
3. Additions or Deletions to the Agenda
4. Approval of the Agenda (Voice Vote)
5. Recognition of Visitors

II. Awards and Proclamations

III. Consent Agenda (Voice Vote)

1. Approval of January 7, 2014 regular meeting minutes as written.
2. Resolution authorizing City Manager Nickolaus J. Hernandez, Finance Director Kathleen A. Cornwell, and City Treasurer Jennifer C. Waggoner to act as authorized signers on City bank accounts.

IV. Old Business

V. New Business

1. Consider a Resolution authorizing an Agreement for Operations and Lease of the Cherokee Strip Land Rush Museum, with Cherokee Strip Land Rush Museum, Inc. (Voice Vote)
2. Consider first reading of an Ordinance adopting the 2013 Comprehensive Plan and Future Land Use Maps for the City of Arkansas City. (Roll Call Vote)
3. Consider a Resolution authorizing the Mayor and City Manager to enter into a purchase agreement for recycling trailers. (Voice Vote)
4. Consider for approval the purchase of a Trailer Mounted Pipeline TV inspection system from Mayer Equipment at a cost not to exceed \$95,236.00. (Voice Vote)

VI. Other Business

VII. City Manager Updates

1. Insurance Renewal Options

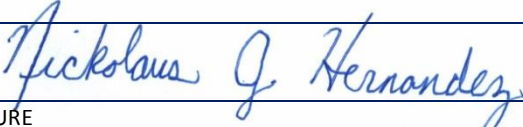
Adjourn

- Upcoming Worksession January 31, 2014
1. Executive Session to discuss “Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships”.



Item for City Commission Action


Section III Item 1

Date 1/21/2014	Citizen/Agency Contact	Department/Division Finance Department	Staff Contact Lesley Shook, City Clerk
Details	Consent Agenda Item - Approval of minutes from January 7, 2014 Regular Commission Meeting		
Description Please see attached.			
Commission Options 1. Approve the minutes. Recommended by Staff <u>1</u> Advisory Board _____			
Fiscal Impact: Amount: N/A Fund: Department: Expense Code: <input type="checkbox"/> Included in budget <input type="checkbox"/> Grant <input type="checkbox"/> Bonds <input type="checkbox"/> Other (explain) <input type="checkbox"/>			
Approved for Agenda by:			
		SIGNATURE	



Item for City Commission Action

Section III Item 2

Date 1/21/2014	Citizen/Agency Contact	Department/Division Finance	Staff Contact Kathy Cornwell, Director
Details	Consent Agenda Item - Consider a Resolution authorizing City Manager Nickolaus J. Hernandez, Finance Director Kathleen A. Cornwell, and City Treasurer Jennifer C. Waggoner to act as authorized signers on city bank accounts.		
Description This legislation authorizes City Manager Nickolaus J. Hernandez, Finance Director Kathleen A. Cornwell, and City Treasurer Jennifer C. Waggoner to act as the signatories on all bank accounts owned by the City of Arkansas City. Any and all other signatories on all City accounts immediately shall be removed, as from this day forward they lack authority to sign or otherwise act on the City's behalf.			
Commission Options 1. Approve the Resolution. 2. Remove from the Consent Agenda for further review. Recommended by Staff <u>1</u> Advisory Board _____			
Fiscal Impact: Amount: Fund: Department: Expense Code: <input type="checkbox"/> Included in budget <input type="checkbox"/> Grant <input type="checkbox"/> Bonds <input type="checkbox"/> Other (explain) <input type="checkbox"/>			
Approved for Agenda by:	 SIGNATURE		

RESOLUTION NO. 2014-01-

A RESOLUTION AUTHORIZING CITY MANAGER NICKOLAUS J. HERNANDEZ, FINANCE DIRECTOR KATHLEEN A. CORNWELL, AND CITY TREASURER JENNIFER C. WAGGONER TO ACT AS AUTHORIZED SIGNERS ON CITY BANK ACCOUNTS.

SECTION ONE: The Governing Body hereby authorizes City Manager Nickolaus J. Hernandez, Finance Director Kathleen A. Cornwell, and City Treasurer Jennifer C. Waggoner to act as the signatories on all bank accounts owned by the City of Arkansas City. Any and all other signatories on all City accounts immediately shall be removed, as from this day forward they lack authority to sign or otherwise act on the City's behalf. That the Governing Body of the City of Arkansas City hereby authorizes the Mayor and/or City Manager of the City of Arkansas City to take such further and other necessary actions that are required to effectuate the intent and purposes of this Legislative Enactment.

SECTION TWO: The Mayor and/or City Manager of the City of Arkansas City, Cowley County, Kansas are authorized and directed to execute any and all documents necessary to consummate the purposes and intents as expressed in this Legislative Enactment and the City Clerk is directed to attest to and affix the official Seal of the City thereon. City Administration is authorized to submit additional information as may be required and the office of the City Manager shall act as the official representative of the City of Arkansas City, Cowley County, Kansas in this and subsequent related activities.

SECTION THREE: This Resolution will be in full force and effect from its date of passage by the City Commission of the City of Arkansas City.

PASSED AND RESOLVED by the Governing Body of the City of Arkansas, Kansas this 21st day of January, 2014.

(Seal)

Jay Warren, Mayor

ATTEST:

Lesley Shook, City Clerk

APPROVED AS TO FORM

Tamara Niles, City Attorney

CERTIFICATE

I, hereby certify that the above and foregoing is a true and correct copy of the Resolution No. 2014-01____ of the City of Arkansas City, Kansas adopted by the governing body on January 21, 2014 as the same appears of record in my office.


DATED: _____.

Lesley Shook, Clerk



Item for City Commission Action

Section V Item 1

Date 01/21/2014	Citizen/Agency Contact	Department/Division City Manager	Staff Contact Nick Hernandez
Details	Consider a Resolution authorizing an Agreement for Operation and Lease of Cherokee Strip Land Rush Museum, with Cherokee Strip Land Rush Museum, Inc. (Voice Vote)		
Description <p>The proposed agreement between the City and Museum board replaces the Agreement to Provide Curator Services, also with the Museum board. The new Agreement makes the Museum board more autonomous, by authorizing a lease of the museum facility, requiring the board to make repairs to that facility (except for repairs in excess of \$2,000), provide annual audited financials to the City, and staff the museum. It also places a City Commissioner on the board, as a non-voting member.</p> <p>One point of clarification lies upon whether the City of Arkansas City should provide liability insurance coverage for a third party under our existing policy. Determination by the commission has not been made at the time of packet submittal for the January 21st meeting.</p>			
Commission Options 1. Approve Resolution on First Reading 2. Table Resolution for Further Review Recommended by Staff _____ Advisory Board _____			
Fiscal Impact: Amount: Fund: Department: Expense Code: <input type="checkbox"/> Included in budget <input type="checkbox"/> Grant <input type="checkbox"/> Bonds <input type="checkbox"/> Other (explain) <input type="checkbox"/>			
Approved for Agenda by:		 SIGNATURE	

RESOLUTION NO. 2014-_____

A RESOLUTION AUTHORIZING AN AGREEMENT FOR OPERATIONS AND LEASE OF THE CHEROKEE STRIP LAND RUSH MUSEUM, WITH CHEROKEE STRIP LAND RUSH MUSEUM, INC.

WHEREAS, on the 1st day of March, 2011, CITY and CURATOR entered into the Agreement to Provide Curator Services, authorizing CURATOR to act as curator for the Cherokee Strip Land Rush collection of artifacts; and

WHEREAS, the parties hereto desire to amend the terms by which CURATOR provides those services, and therefore desire to terminate the Agreement to Provide Curator Services, and instead enter into a new Agreement whereby Curator both Leases the Museum’s building and curates the CITY’s historic collection.

NOW, THEREFORE, IN CONSIDERATION OF THE AFORESTATED PREMISES, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: The Governing Body of the City of Arkansas City hereby authorizes the Mayor of the City of Arkansas City to execute an Agreement for Operations and Lease of the Cherokee Strip Land Rush Museum, with Cherokee Strip Land Rush Museum, Inc. Such Agreement is attached hereto and incorporated herein by reference.

SECTION TWO: The Governing Body of the City of Arkansas City hereby authorizes City Staff of the City of Arkansas City to take such further and other necessary actions that are required to effectuate the intent and purposes of this Legislative Enactment.

PASSED AND RESOLVED by the Governing Body of the City of Arkansas City, Kansas this _____ with City Officials being authorized and directed to execute any and all documents necessary to consummate the purposes and intents as expressed in this Resolution and if executed by the Mayor and the City Clerk is directed to attest to and affix the official seal of the City thereon.

(Seal)

Jay Warren, Mayor

ATTEST:

Lesley Shook, City Clerk

APPROVED AS TO FORM.

Tamara Niles, City Attorney

CERTIFICATE

I, hereby certify that the above and foregoing is a true and correct copy of the Resolution No. 2014_____ of the City of Arkansas City, Kansas adopted by the governing body on _____ as the same appears of record in my office.

DATED: _____.

Lesley Shook, City Clerk

AGREEMENT FOR OPERATION AND LEASE

OF CHEROKEE STRIP LAND RUSH MUSEUM

This Agreement for Operation and Lease of Cherokee Strip Land Rush Museum is made on this ____ day of _____, 201____, by and between the City of Arkansas City, a Municipality organized and existing under the laws of the State of Kansas, hereinafter referred to as the "CITY" and The Cherokee Strip Land Rush Museum, Inc., a Kansas non-profit corporation, hereinafter referred to as the "CURATOR".

WHEREAS, on the 1st day of March, 2011, CITY and CURATOR entered into the Agreement to Provide Curator Services, authorizing CURATOR to act as curator for the Cherokee Strip Land Rush collection of artifacts; and

WHEREAS, the parties hereto desire to amend the terms by which CURATOR provides those services, and therefore desire to terminate the Agreement to Provide Curator Services, and instead enter into a new Agreement whereby Curator both Leases the Museum's building and curates the CITY's historic collection.

NOW, THEREFORE, IN CONSIDERATION OF THE AFORESTATED PREMISES, THE PARTIES HERETO AGREE AS FOLLOWS:

SECTION I. LEASE

- A. Leased Property. CITY hereby leases to CURATOR the real estate located at 31639 U.S. 77, Arkansas City, Cowley County, Kansas, including all grounds and improvements thereon (hereafter "the Leased Premises").
- B. Possession. CURATOR shall have exclusive possession of the LEASED PREMISES during the lease term to meet Curator's Duties listed below, and any accessory uses that CURATOR, in CURATOR'S sole discretion, deems appropriate. During CURATOR's occupancy of the Leased Premises, CURATOR may permit third parties to use the Leased Premises under terms and conditions acceptable to CURATOR
- C. Rent. CURATOR will pay CITY annual rent of \$1/year payable by February 1 of each year.
- D. Assignment/SubLease. CURATOR may not assign this Lease , without first obtaining CITY's written consent.

SECTION II. CURATOR DUTIES

- A. Curator of Museum. CITY hereby agrees to retain CURATOR to act as the independent curator of the City's Cherokee Strip Land Rush collection, under the terms and conditions detailed herein.
- B. Responsibilities. CURATOR shall be responsible and accountable for the City's Cherokee Strip Land Rush collection (hereafter "Collection"), and the proper functioning of the Cherokee Strip Land Rush Museum (hereafter "Museum"). Specifically, CURATOR hereby agrees to do the following:
1. Properly maintain, preserve, and display the CITY's records, documents and any other papers or articles of any nature of historical value or interest regarding the Cherokee Strip Land Rush and items in any way related thereto, at the Museum, a City building. The manner in which this is done is within the discretion of CURATOR, but within acceptable practices for the proper preservation of items with historical significance.

2. Continue to collect such items described in Paragraph 1 above to the previously-existing collection of Cherokee Strip Land Rush artifacts, either by donation, purchase, or otherwise.
3. Modify the Cherokee Strip Land Rush Museum, Inc. by-laws to reflect that all vacancies of the Board of Directors are filled by majority vote of the Board of Directors, and to state that one member of the City Commission of the City of Arkansas shall serve as an ex officio, non-voting member of the Board. This ex officio member shall be appointed by the Mayor of the City of Arkansas City, subject to approval by the City Commission.
4. Establish a proposed budget on a form provided by the CITY for the proper functioning of the Museum and its related activities, and recommend said budget to the CITY no later than May 1 of each year, or as otherwise requested by the City Manager, for the next calendar year. Said budget should include funds raised by CURATOR for Museum activities, and should not rely solely upon tax funding. This budget shall be subject to review, modification and/or approval by the CITY, which will determine the mill levy required to properly operate the Museum and maintain the Collection. The City will then, at its sole discretion, authorize a mill levy to provide sufficient revenue to complete these duties.
5. Maintain clear financial records of all income received and expenditures made by CURATOR, to correspond with the line items on the proposed budget, and make those financial records open to the CITY at all times upon request.
6. Produce to the CITY annual audited financial statements no later than July 1 of each year, starting with the year ending December 31, 2013.
7. Employ such as CURATOR in its sole discretion deems necessary to properly operate the Museum and maintain and display the CITY's artifacts collection and provide all other services required as a curator of a historical collection.
8. Provide leadership, public education, and coordinate promotions that will improve the Museum.
9. Maintain and repair the structure housing the Museum and its grounds, and pay all utilities and all costs of operation of the Museum except as specifically paid by the CITY below. However, should the Leased Premises require renovation or repair that individually is in excess of \$2,000, prior to completion of the repair or renovation, CURATOR may apply to the City Commission to receive authorization to complete the renovation or repair with the costs of same paid by the CITY.
10. Reimburse CITY for the additional cost to CITY to include CURATOR as an additional insured for premises liability insurance for potential claims arising out of the Museum, the Collection, and all other activities on the LEASED PREMISES.
11. Maintain a complete Inventory of Museum historic artifacts and annually submit it to the CITY as a part of the annual budget request.

C. Discretionary Responsibilities. CURATOR shall have the authority, but not necessarily be required, to do the following:

1. Loan to other museums or historical organizations, purchase, accept by donation, receive by loan or display, Museum artifacts and/or assets.
2. Sell, trade or otherwise dispose of Museum artifacts upon providing written notice of intent to the City Manager, and giving the City Manager 30 days to object before disposition. Should the City Manager object, the artifact may be disposed only upon authority of the City Commission.

3. Contract with any Agency, organization, or group to promote tourism in connection with the Museum.

SECTION III. CITY'S DUTIES

CITY shall have the following duties during the term of this Agreement:

- A. On receipt to properly disburse to CURATOR all funds received on behalf of the CURATOR and owed to CURATOR.
- B. Continue to maintain ownership of the structure housing the Museum, as conveyed to the CITY by CURATOR on the 31st day of December, 1997, and maintain property and premises liability insurance on the Leased Premises (but not the Cherokee Strip Land Rush collection of artifacts, which shall be self-insured by the CITY). The parties anticipate they will enter into a triple net lease and/or transfer ownership of the Leased Premises to CURATOR at a later date.
- C. Levy a tax on all taxable tangible property within the CITY to provide tax revenue required to operate the Museum as detailed within the Museum budget, recommend by CURATOR and approved by the CITY.
- D. Except as specifically stated in section II.B.9 and other provisions herein, CITY will not provide additional funds or CITY staff for benefit of the Museum, to CURATOR, or for the collection or the structure housing the collection other than those previously budgeted and approved by the City Commission.

SECTION IV. TERM

The term of this Lease shall be one (1) year, commencing on the 1st day of January, 2014 and ending on the 31st day of December, 2014. At the end of this term, the term of this Agreement shall automatically renew for successive one-year terms, unless either party provides written notice to the other party no later than 30 days after the final Cherokee Strip Land Rush Museum budget is approved by the City Commission. Unless the parties agree otherwise in writing, any such termination shall be effective on December 31 of the year in which timely notice of termination was provided.

SECTION V. INDEMNITY

CURATOR shall indemnify, defend and save harmless CITY from any and all claims, costs and demands for damages to persons or property suffered or arising in connection with the occupancy or use of the Leased Premises by CURATOR, or in connection with the operation of CURATOR's business in said Leased Premises not otherwise covered by the insurance to be carried as set forth above. Likewise, CITY shall indemnify, defend and save harmless CURATOR from any and all claims, costs and demands for damages to persons or property suffered or arising solely as a result of CITY's use, maintenance or ownership of the Leased Premises.

SECTION VI. NOTICES

Any notice required herein shall be to be given to the parties as follows:

Cherokee Strip Land Rush Museum, Inc.
Attn. Director
31639 US Hwy 77
Arkansas City, KS 67005

City Manager
City of Arkansas City
118 W. Central
Arkansas City, KS 67005

Or at such other place as may from time to time be designated in writing by one party to the other.

SECTION VII. TERMINATION OF AGREEMENT TO PROVIDE CURATOR SERVICES

By entering into the Agreement, effective January 2, 2014, the parties hereby terminate the Agreement to Provide Curator Services, dated March 1, 2011.

CITY OF ARKANSAS CITY

Jay Warren, Mayor

ATTEST:

Lesley Shook, City Clerk

CHEROKEE STRIP LAND RUSH MUSEUM, INC

Tom Bay, Chairman


ATTEST:

_____, Secretary



Item for City Commission Action

Section V Item 2

Date 01/21/2014	Citizen/Agency Contact	Department/Division Public Works	Staff Contact Josh White GIS/Planner
Details	Consider first reading of an Ordinance adopting the 2013 Comprehensive Plan and Future Land Use Maps for the City of Arkansas City. (Roll Call Vote)		
Description <p>In 2012 the City Commission of the City of Arkansas City initiated and approved a proposal for the preparation of a Comprehensive Plan and Future Land Use Maps;</p> <p>The Planning Commission pursuant to state law has made recommendations for approval of a comprehensive plan and maps and caused to be published proper notices of time in the official city newspaper that a public hearing would be held on the 12th day of November, 2013 for the purpose of considering such proposed plan and proposed maps;</p> <p>At the meeting of the Planning Commission on November 12, 2013, duly held in accordance with state law, upon proper motion and second a majority of the membership of the Planning Commission recommended adoption of the comprehensive plan and maps and have transmitted said recommendations to the Governing Body of the City of Arkansas City.</p>			
Commission Options 1. Pass ordinance on first read 2. Table for second reading 3. Send back to Planning Commission for further review Recommended by Staff _____ Advisory Board _____			
Fiscal Impact: Amount: Fund: Department: Expense Code: <input type="checkbox"/> Included in budget <input type="checkbox"/> Grant <input type="checkbox"/> Bonds <input checked="" type="checkbox"/> Other (explain) <input type="checkbox"/> Part of contract with Kaup Law Office			
Approved for Agenda by:		 SIGNATURE	

ORDINANCE NO. 2014-01-

AN ORDINANCE ADOPTING THE 2013 COMPREHENSIVE PLAN AND FUTURE LAND USE MAPS FOR THE CITY OF ARKANSAS CITY, KANSAS; INCORPORATING SUCH PLAN AND MAPS BY REFERENCE PURSUANT TO K.S.A. 12-741 et seq., K.S.A. 12-3009:3012 AND K.S.A. 12-3301:3302.

THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: Legislative Findings. In 2012 the City Commission of the City of Arkansas City initiated and approved a proposal for the preparation of a Comprehensive Plan and Future Land Use Maps;

The Planning Commission pursuant to state law has made recommendations for approval of a comprehensive plan and maps and caused to be published proper notices of time in the official city newspaper that a public hearing would be held on the 12th day of November, 2013 for the purpose of considering such proposed plan and proposed maps;

At the meeting of the Planning Commission on November 12, 2013, duly held in accordance with state law, upon proper motion and second a majority of the membership of the Planning Commission recommended adoption of the comprehensive plan and maps and have transmitted said recommendations to the Governing Body of the City of Arkansas City; and

The Governing Body of the City has considered the recommendations of the Planning Commission and examined the proceedings of the Planning Commission, and find them all in order and conformity with City Ordinances and State Statutes.

SECTION TWO: Adoption. The comprehensive plan and future land use maps hereby adopted are entitled "City of Arkansas City 2013 Comprehensive Plan" and were prepared by the Planning Commission under date of November 12, 2013, following a public hearing as required by state law, and the same and the future land use maps are hereby declared to be approved and incorporated by reference as if set out fully herein pursuant to K.S.A. 12-3001 *et seq.* and K.S.A. 12-3009 *et seq.*

SECTION THREE: Official Copies. No fewer than three copies of the 2013 Comprehensive Plan and Future Land Use Maps, marked, "Official Copy as Incorporated by Reference by Ordinance No. ____" and to which there shall be attached a published copy of this Ordinance, shall be filed with the City Clerk to be open for inspection and available to the public at all business hours.

SECTION FOUR: Repealer. Previous ordinances and any parts of ordinances in conflict with this Ordinance are hereby repealed.

SECTION FIVE: Effective Date. This Ordinance shall be in full force and effect from and after its publication in the official city newspaper.

PASSED AND ORDAINED by the Governing Body of the City of Arkansas City on the _____ day of _____.

Jay Warren, Mayor

ATTEST:

Lesley Shook, City Clerk

APPROVED FOR FORM BY:

Tamara Niles, City Attorney

CERTIFICATE

I, hereby certify that the above and foregoing is a true and correct copy of the Ordinance No. 2014-_____ of the City of Arkansas City, Kansas adopted by the Board of Commissioners on _____ as the same appears of record in my office.


DATED: _____.

Lesley Shook, City



Item for City Commission Action

Section V Item 3

Date 01/21/2014	Citizen/Agency Contact	Department/Division City Manager	Staff Contact Nick Hernandez
Details	Resolution authorizing the Mayor and City Manager to enter into a purchase agreement for recycling trailers. (Voice Vote)		
Description This resolution authorizes the City to enter into a purchase agreement with Protainer, Inc. for the purchase of two recycling trailers. The trailers have a box that is 8'X16' and has two internal compartments--one for cardboard and the other for all other recycling materials. Staff is working on placement of the trailers in highly visible and accessible areas. The current Saturday drop-off location will continue at this time.			
Commission Options 1) Approve the purchase of two recycling trailers. 2) Disapprove the purchase of two recycling trailers. Recommended by Staff <u>1</u> . Advisory Board _____			
Fiscal Impact: Amount: \$23,866.00 Fund: 19, Sanitation Department: Public Works Expense Code: 19-541-7405 <input checked="" type="checkbox"/> Included in budget <input type="checkbox"/> Grant <input type="checkbox"/> Bonds <input type="checkbox"/> Other (explain) <input type="checkbox"/>			
Approved for Agenda by:			
		SIGNATURE	

RESOLUTION NO. 2014-01-_____

A RESOLUTION AUTHORIZING THE CITY OF ARKANSAS CITY TO EXECUTE AN AGREEMENT WITH PROTAINER, INC. FOR THE PURCHASE OF TWO (2) RECYCLING TRAILERS.

WHEREAS, the City strives to provide a high quality of life for its citizens by furnishing a variety of efficient services in a professional, courteous manner; and

WHEREAS, the City understands that landfill tonnage fees have increased from \$14/ton in 1994 to \$35/ton in 2013 or a 150% increase; and

WHEREAS, the City understands that diversion from the waste stream through recycling is important and meaningful way to offset rising landfill tonnage costs and has made some form of recycling available for residents since 1996—most recently through once a week staffed drop-off site; and

WHEREAS, the City considers that an effective way to increase citizen participation in recycling is through the placement of recycling drop-off points in the City using mobile trailers.

NOW, THEREFORE, IN CONSIDERATION OF THE AFORESTATED PREMISES, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: That the Governing Body of the City of Arkansas City hereby authorizes the Mayor of the City of Arkansas City to execute an Agreement with Protainer, Inc. for the purchase of two (2) recycling trailers in an amount not to exceed \$23,866.00 Such Agreement is attached hereto and incorporated by reference as if fully set forth herein.

SECTION TWO: That the Governing Body of the City of Arkansas City hereby authorizes the Mayor and/or City Manager of the City of Arkansas City to take such further and other necessary actions that are required to effectuate the intent and purposes of this Legislative Enactment.

SECTION THREE: This resolution will be in full force and effect from its date of passage by the City Commission of the City of Arkansas City.

ADOPTED AND APPROVED by the governing body of the City of Arkansas City, Kansas, on January 21, 2014.

(Seal)

Jay Warren, Mayor

ATTEST:

Lesley Shook, City Clerk

APPROVED AS TO FORM

Tamara Niles, City Attorney

CERTIFICATE

I, hereby certify that the above and foregoing is a true and correct copy of the Resolution No. 2014-01_____ of the City of Arkansas City, Kansas adopted by the governing body on January 21, 2014 as the same appears of record in my office.


DATED: _____.

Lesley Shook, City Clerk



Item for City Commission Action

Section V Item 4

Date 01/21/2014	Citizen/Agency Contact	Department/Division Public Works	Staff Contact Eric Broce
Details	Consider for approval the purchase of a Trailer Mounted Pipeline TV Inspection System from Mayer Equipment at a cost not to exceed \$95,236.00. (Voice Vote)		
Description	The City received 3 bids and on-site demonstrations for trailer mounted pipeline TV inspections systems. After scoring the bids, staff recommends purchase of the used (demo unit) Aries Pathfinder unit with the IT Pipes software package.		
Commission Options	Recommended by Staff <input checked="" type="checkbox"/> Advisory Board _____		
Fiscal Impact:	Amount: \$95,236.00 Fund: 18 Department: 661 Expense Code: 7405 <input type="checkbox"/> Included in budget <input type="checkbox"/> Grant <input type="checkbox"/> Bonds <input checked="" type="checkbox"/> Other (explain) <input type="checkbox"/> Included in budget w/ carry-over from 2013.		
Approved for Agenda by:	 SIGNATURE		