

Arkansas City Commission Meeting Minutes

The Arkansas City Board of City Commissioners met in regular session on Tuesday January 8, 2013 at 5:30 p.m. in the Commission Chambers at City Hall. Those present at roll call were Mayor Tweedy III, Commissioners Giles, McDonald, Snell, and Warren. Also present at roll call were City Manager Nick Hernandez, City Attorney Tamara Niles, Management Intern Taggart Wall, Finance Director Kathy Cornwell, Public Works Director Eric Broce, Asst. Public Works Director Clay Randel, and City Clerk Lesley Shook.

Commissioner Warren offered the opening prayer.

Mayor Tweedy III led the pledge of allegiance.

Approval of Agenda-

Commissioner McDonald moved to approve the agenda. Commissioner Warren seconded the motion. Voice vote was unanimous in favor of the motion. Mayor Tweedy III declared the agenda approved.

Recognition of Visitors -

Consent Agenda

Motion by Commissioner McDonald and seconded by Commissioner Snell to approve the consent agenda. Voice vote was unanimous in favor of the motion. Mayor Tweedy III declared the consent agenda approved.

1. Approval of December 18, 2012 regular meeting minutes as written.
2. Approval of December 28, 2012 special meeting minutes as written

Old Business

Charter Ordinance No. 27 Exempting City from KSA 14-1305 Appointment of Resigned Elected Public Officials

Mayor Tweedy III presented for second reading a Charter Ordinance exempting the City from KSA 14-1305 relating to the appointment of resigned elected public officials. City Manager Hernandez noted the changes made from the original ordinance were minor but still stated 20 days from the occurrence of the vacancy until the appointment must be made, office would be held until the next regular city election, and the city attorney shall cast the decisive vote. Following discussion, Commissioner Warren moved to approve Charter Ordinance No. 27 exempt the city from KSA 14-1305 relating to the appointment of resigned elected public officials. Commissioner Snell seconded the motion. Roll call vote was unanimous in favor of the motion. Mayor Tweedy III declared the charter ordinance adopted and given Charter Ordinance No. 27.

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New Business

Cowley College Purchase Agreement
1826 S. Summit Street
Resolution No. 2013-01-2798

City Clerk Shook presented a resolution authorizing a purchase agreement with Cowley County Community College to transfer property located at 1826 S. Summit Street. City Manager Hernandez noted this resolution will finalize the agreement with the actual legal description of the property. He noted the college is ready to go to bid for the demolition of the structure located on the property. Following discussion, Commissioner McDonald moved to approve the resolution authorizing a purchase agreement with Cowley County Community College to transfer property located at 1826 S. Summit Street. Commissioner Giles seconded the motion. Voice vote was unanimous in favor of the motion. Mayor Tweedy III declared the resolution adopted and given Resolution No. 2013-01-2798.

Interlocal Agreement
Winfield/Humane Society
Ordinance No. 2013-01-4325

City Clerk Shook presented an Ordinance authorizing an Interlocal Agreement with the City, the City of Winfield, Kansas and the Cowley County Humane Society for the operation of the Cowley County Animal Shelter. City Manager Hernandez noted this agreement is for \$30,000 to be given to the Cowley County Humane Society as a 5 year agreement; \$28,000 for operations and \$2,000 for capital improvements. He noted the debt service on the building is currently paid off. This will be a shared agreement with the City of Winfield. Following discussion, Commissioner McDonald moved to approve the Ordinance authorizing an Interlocal Agreement with the City, the City of Winfield, Kansas and the Cowley County Humane Society for the operation of the Cowley County Animal Shelter. Commissioner Warren seconded the motion. Roll Call Vote was unanimous in favor of the motion. Mayor Tweedy III declared the ordinance adopted and given Ordinance No. 2013-01-4325.

Service /Operation Agreement
County Animal Shelter
Resolution No. 2013-01-2799

City Clerk Shook presented a Resolution authorizing a service agreement between the City and the Cowley County Humane Society for the operation of the Cowley County Animal Shelter. Following discussion, Commissioner McDonald moved to approve the resolution authorizing a service agreement between the City and the Cowley County Humane Society for the operation of the Cowley County Animal Shelter. Commissioner Warren seconded the motion. Voice vote was unanimous in favor of the motion. Mayor Tweedy III declared the resolution adopted and given Resolution No. 2013-01-2799

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**GAAP waiver
2013 Fiscal Year
Resolution No. 2013-01-2800**

City Clerk Shook presented a Resolution authorizing the City to execute a GAAP waiver for the 2013 fiscal year. Finance Director Kathy Cornwell noted the GAAP waiver basically allows the city to report the financial statements on a statutory basis which monitors our budget and cash basis as opposed to a full GAAP requirement that most business must comply with. The waiver will need to be approved on a yearly basis. Following discussion, Commissioner Snell moved to approve the resolution authorizing the city to execute a GAAP waiver for the 2013 fiscal year. Commissioner Warren seconded the motion. Voice vote was unanimous in favor of the motion. Mayor Tweedy III declared the resolution adopted and given Resolution No. 2013-01-2800.

**Authorizing Signers
City Bank Accounts
Resolution No. 2013-01-2801**

City Clerk Shook presented a resolution authorizing Nickolas Hernandez, Jennifer Waggoner, and Lesley Shook to act as authorized signers on City bank accounts. City Manager Hernandez noted this is a housekeeping item to authorize the newly appointed City Treasurer Jennifer Waggoner to all City bank accounts. Following discussion, Commissioner McDonald moved to approve a resolution authorizing Nickolas Hernandez, Jennifer Waggoner, and Lesley Shook to act as authorized signers on City bank accounts. Commissioner Snell seconded the motion. Voice vote was unanimous in favor of the motion. Mayor Tweedy III declared the resolution adopted and given Resolution No. 2013-01-2801.

Other Business

City Manager Updates

City Manager Hernandez noted he would like to start initial discussions with the commission on the new water treatment plant, give an update, and get guidance from the commission so the process can move forward. A meeting is scheduled with the consultant to discuss the scope of the contract and try focus on the areas and how to proceed. When requests for qualifications were sent out, there were 9 engineering firms that submitted qualification statements. Of those 9, 4 were selected for interview, and of the 4 interviewed there is 1 firm that the city is currently in negotiations with. It is the intent of the City to take the broadest approach possible for a plant to last the next 40 to 60 years. Currently Creekstone Farms discharges one million gallons of treated water a day into the Ark River. Their discharge permit is coming up for renewal in 2013, which makes this a good opportunity to partner together to possibly utilizing their treated water for other purposes.

Another portion of the study would look at revitalizing the southern portion of town by potentially designing the building that is functional but also aesthetically pleasing. Long term the City Manager would like to see a

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consolidated public works facilities with the outlying building used for other functions. The Bryant Shop could possibly become a substation for the fire department.

Another possibility for the new facility could be one location that citizens could go to take care of all their needs by housing city hall departments in the building. The current City Hall building is approaching 100 years old, with only one major renovation done back in the 90's. Currently there are accessibility issues with the building, especially the elevator, and repairs are becoming costly. First and foremost cost is the main issue and would it be more feasible to add on to the new water treatment plant for city hall or renovate the current city hall. City Manager Hernandez noted he could have the consultant look at both options.

City Manager Hernandez asked the commission for guidance as to what the commission would like him to look at or focus on when discussing the options. Commissioner Snell brought up the possibility of providing water to other communities.

City Manager Hernandez noted the project will be financed through revenue bonds or the state revolving loan fund. Potentially, if the project were to be expanded into a public works type facility, the various utility funds could possibly be used.

Following further discussion, the commission directed the City Manager to look at the whole picture and also explore the cost options of renovating the current city hall versus moving city hall to the new water treatment plant facility.

Adjournment

Commissioner Warren moved to adjourn. Commissioner Giles seconded the motion. Voice vote was unanimous in favor of the motion. Mayor Tweedy III declared the meeting adjourned.

THE ARKANSAS CITY
BOARD OF CITY COMMISSIONERS

Mayor Charles Tweedy III

ATTEST:

Lesley Shook
City Clerk