



Historic Review Application-Major Project

Date: _____ Property Location/Name: _____

Applicant Information

Name: _____
Address: _____
Phone: _____
Signature: _____

Property Owner Information

Name: _____
Address: _____
Phone: _____
Signature: _____

Type of Work (Check all that apply)

- Alterations/Additions
- New Construction
- Sign
- Zoning Action
- Demolition

Submittal Requirements (Attach)

- Final work drawings
- Site or sketch plan
- Photos

Project Description: (Include Specific Details and attach additional sheets as necessary)

Relationship to the *Secretary of the Interior's Standards for the Treatment of Historic Properties*

Please explain how the proposal meets each of the following standards; these are the criteria on which the Historic Preservation Board will judge the appropriateness of the application.

1. The property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships. _____

2. The historic character of the property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces, and spatial relationships that characterize the property will be avoided.

3. The property will be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, will not be undertaken. _____

4. Changes to a property that have acquired historic significance in their own right will be retained and preserved. _____

5. Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property will be preserved. _____

6. Deteriorated historic features will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture, and, where possible, materials. Replacement of missing features will be substantiated by documentary and physical evidence. _____

7. Chemical and physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used. _____

8. Archeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken. _____

9. New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work will be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment. _____

10. New additions and adjacent or related new construction will be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired. _____

Historic Preservation Board Decision

The proposal meets the *Secretary of the Interior's Standards for the Treatment of Historic Properties*.

APPROVED/DENIED

Board Secretary

Date