

Definition of a Contractor

- A. **GENERAL CONTRACTOR:** CONTRACTOR WHO IS QUALIFIED, LICENSED AND EQUIPPED TO BUILD, ALTER, CONSTRUCT, REPAIR, AND ADD TO OR REMODEL ANY BUILDING OR STRUCTURE OR PORTION THEREOF FOR WHICH A PERMIT IS REQUIRED AND IS UNLIMITED IN SCOPE.
- B. **BUILDING CONTRACTOR:** CONTRACTOR WHO IS QUALIFIED, LICENSED AND EQUIPPED TO BUILD, CONSTRUCT OR ADD TO ANY BUILDING OR STRUCTURE OR PORTION THEREOF FOR WHICH A PERMIT IS REQUIRED, LIMITED IN SCOPE OF CONSTRUCTION TO COMMERCIAL BUILDINGS, INDUSTRIAL BUILDINGS, SINGLE AND MULTIPLE FAMILY DWELLINGS NOT TO EXCEED THREE STORIES IN HEIGHT.
- C. **RESIDENTIAL CONTRACTOR:** CONTRACTOR WHO IS QUALIFIED, LICENSED AND EQUIPPED TO BUILD, ALTER, CONSTRUCT, REPAIR, ADD TO OR REMODEL ANY BUILDING OR STRUCTURE OR PORTION THEREOF FOR WHICH A PERMIT IS REQUIRED, LIMITED IN SCOPE OF CONSTRUCTION TO ONE, TWO OR THREE FAMILY RESIDENTIAL DWELLINGS NOT EXCEEDING TWO STORIES IN HEIGHT.
- D. **LIMITED CONTRACTOR:** CONTRACTOR THAT PERFORMS A SPECIFIC FUNCTION THAT DOES NOT ENTAIL THE FULL SCOPE OF WORK DONE BY A LICENSED GENERAL, BUILDING OR RESIDENTIAL CONTRACTOR.
- a. **WINDOW AND SIDING CONTRACTOR:** A PERSON OR FIRM QUALIFIED TO FABRICATE, INSTALL, MAINTAIN, REPAIR, ALTER OR EXTEND ACCESSORIES SUCH AS SIDING, SOFFITS, GUTTERS, AWNINGS, STORM DOORS AND WINDOWS.
- b. **CONCRETE CONTRACTOR:** A PERSON OR FIRM QUALIFIED TO CONSTRUCT, POUR, PLACE AND FINISH DRIVEWAYS, SIDEWALKS AND OTHER SIMILAR FLATWORK USING PORTLAND CEMENT CONCRETE OR ASPHALTIC MATERIALS, AND THOSE WHO ARE QUALIFIED TO CONSTRUCT FORMS AND FRAMEWORK FOR THE CASTING AND SHAPING OF CONCRETE AND PLACING REINFORCING STEEL AND TO POUR, PLACE AND FINISH CONCRETE.
- c. **ROOFING CONTRACTOR:** A PERSON OR FIRM QUALIFIED TO INSTALL REPAIR OR REPLACE ROOF-COVERING SYSTEMS WITH APPROVED ROOFING PRODUCTS
- d. **DRYWALL AND PLASTERING CONTRACTOR:** A PERSON OR FIRM QUALIFIED TO COAT SURFACES WITH A MIXTURE OF SAND, OR OTHER AGGREGATE, GYPSUM, PLASTER OR PORTLAND CEMENT, QUICK LIME AND WATER, OR OTHER COMBINATIONS OF APPROVED MATERIALS AS TO CREATE A PERMANENT SURFACE COATING, INCLUDING THE INSTALLATION OR WIRE MESH OR NECESSARY ELEMENTS REQUIRED TO HOLD THE COATING, THE INSTALLATION OF GYPSUM DRYWALL PRODUCTS AND FINISH PREPARATION OF DRYWALL SYSTEMS.
- e. **RESIDENTIAL SWIMMING POOL CONTRACTOR:** PERSON OR FIRM QUALIFIED AND EQUIPPED TO INSTALL, REPAIR AND REPLACE RESIDENTIAL SWIMMING POOLS INCLUDING THE PUMPS, POOL HEATERS, SOLAR POOL HEATERS, FILTERS AND CHLORINATORS AND THAT PIPING INCIDENTAL TO THE RECIRCULATION SYSTEM AND CONCRETE SLAB WORK.
- f. **FENCE CONTRACTOR** PERSON OR FIRM QUALIFIED AND EQUIPPED TO CONSTRUCT, BUILD OR INSTALL CHAIN LINK FENCING, PRIVACY FENCING AND ALL OTHER TYPES OF FENCING AND INCIDENTAL WORK TO INSTALL A FENCE.
- g. **CARPENTER/HANDYMAN CONTRACTOR:** A PERSON OR FIRM QUALIFIED AND EQUIPPED TO PERFORM MINOR REPAIRS AND MAINTENANCE TO ONE AND TWO FAMILY DWELLINGS. SCOPE OF LICENSE INCLUDES THE REPLACEMENT OF ROOFING MATERIALS LIMITED TO A TOTAL ROOF AREA OF 100 SQ. FT. OR LESS, AND CONSTRUCTION OF DETACHED ACCESSORY BUILDINGS LIMITED IN SIZE TO 100 SQ. FT. OR LESS, DOES NOT INCLUDE ANY WORK REQUIRING STRUCTURAL ALTERATIONS TO ANY PORTION OF THE STRUCTURE.
- h. **MASONRY CONTRACTOR:** A PERSON OR FIRM QUALIFIED AND EQUIPPED FOR THE CONSTRUCTION OR REPAIR OF WALLS, FOOTINGS AND OTHER STRUCTURES BY THE LAYING OF BRICKS, BLOCKS OR STONE.
- i. **DEMOLITION CONTRACTOR:** A PERSON OR FIRM QUALIFIED AND EQUIPPED TO DEMOLISH, RAZE OR OTHERWISE REMOVE STRUCTURES, INCLUDING THE REMOVAL OF ALL DEBRIS, LEVELING OF PROPERTY AND PLUGGING OF SEWER LINES TO THE STRUCTURE
- j. **FIRE SPRINKLER CONTRACTOR:** COMPANY ENGAGED IN THE INSTALLATION OF FIRE SPRINKLER SYSTEMS AND/OR FIRE SUPPRESSION SYSTEMS
- E. **TRADES CONTRACTORS:** ANY MASTER PLUMBER, MASTER ELECTRICIAN, OR MASTER MECHANICAL WHO HAS BEEN QUALIFIED AS AND HAS A MASTER CERTIFICATE ISSUED BY THE TRADES BOARD, HAS A CURRENT LICENSE ISSUED BY THE CITY, AND ANY MASTER TRADES AS QUALIFIED HEREINABOVE WHO ASSOCIATES HIMSELF WITH ANY PERSON OR CREATES ANY FIRM, CO-PARTNERSHIP, CORPORATION OR COMBINATION THEREOF, FOR THE PURPOSE OF ADVERTISING OR REPRESENTING HIMSELF OR ITSELF TO THE PUBLIC HAS HAVING THE CAPACITY/ABILITY TO UNDERTAKE OR SUBMIT A BID OR OFFER TO INSTALL, CONSTRUCT, ALTER, REPAIR, ADD TO OR REMOVE, RESTORE OR REPLACE ANY PLUMBING FIXTURES, ELECTRICAL WIRING, OR INSTALLING MECHANICAL SYSTEMS OR APPURTENANCES THEREOF AND MAY EMPLOY THERE SPECIFIC TRADESMEN, EITHER MASTER OR JOURNEYMAN, FOLLOWING THE FILLING OF A BOND AND INSURANCE CERTIFICATE AS REQUIRED.
- a. **MASTER PLUMBER:** ANY PERSON THAT HAS A PROFICIENCY TO LAY OUT, PLAN, INSTALL OR PERFORM MAINTENANCE ON EXISTING PLUMBING AND HAS DEMONSTRATED THE SKILLS AND KNOWLEDGE TO THE SATISFACTION OF THE PLUMBING BOARD OF EXAMINERS AND HOLDS A CURRENT MASTER PLUMBER'S CERTIFICATE AND LICENSE SHOWING HIM TO BE SO QUALIFIED AND HAS NO EMPLOYEES, EXCEPT AS AN ACTIVE MEMBER OR OFFICER OF A PLUMBING CONTRACTOR.
- b. **JOURNEYMAN PLUMBER:** A PERSON WHO IS QUALIFIED AND CERTIFIED TO DO PLUMBING, PLUMBING REPAIRS AND MAINTENANCE OR IN ANY WAY WORKS AT THE OCCUPATION OF PLUMBING FOR AND UNDER THE DIRECTION OF A CERTIFIED MASTER PLUMBER.
- c. **MASTER ELECTRICIAN:** ANY PERSON QUALIFIED, CERTIFIED, AND EQUIPPED TO PROPERLY LAY OUT, PLAN AND MAKE ANY INSTALLATION, REPAIR OR MAINTENANCE OF ELECTRICAL WIRING, APPLIANCES, FIXTURES, MOTORS AND OTHER APPARATUS REQUIRING ELECTRICAL CURRENT.
- d. **JOURNEYMAN ELECTRICIAN:** ANY PERSON WHO IS QUALIFIED AND CERTIFIED TO DO ELECTRICAL WIRING, OR IN ANY WAY WORK AT THE OCCUPATION OF ELECTRICIAN FOR AND UNDER THE DIRECTION OF A CERTIFIED MASTER ELECTRICIAN.
- e. **MASTER MECHANICAL:** ANY PERSON WHO IS QUALIFIED, EQUIPPED AND CERTIFIED TO PROPERLY LAY OUT AND PLAN AND MAKE ANY INSTALLATION, REPAIR, OR MAINTENANCE OF MECHANICAL SYSTEMS TO INCLUDE HEATING, AIR CONDITIONING, REFRIGERATION AND VENTILATION.
- f. **JOURNEYMAN MECHANICAL:** A PERSON WHO IS QUALIFIED AND CERTIFIED TO DO MECHANICAL INSTALLATIONS, REPAIRS, OR MAINTENANCE, OR ANY WORK AT THE OCCUPATION OF THE MECHANICAL INDUSTRY FOR AND UNDER THE DIRECTION OF A CERTIFIED MASTER MECHANICAL.
- F. **PRIVATE SEWAGE DISPOSAL CONTRACTOR:** ANY PERSON QUALIFIED, EQUIPPED AND CERTIFIED TO PROPERLY LAY OUT, PLAN AND MAKE ANY INSTALLATION, REPAIR OR MAINTENANCE TO PRIVATE SEWAGE DISPOSAL SYSTEMS.
- G. **SIGN INSTALLER/HANGER:** ANY PERSON ENGAGED IN WHOLE OR PART, THE ERECTION, ALTERATION, CREATING BY PAINTING, RELOCATION, MAINTENANCE OR OTHER SIGN WORK.

Application for Contractor's License

Check Type:

- Class A (General Contractor)
Fee: \$ 400.00
- Class B (Building Contractor)
Fee: \$ 300.00
- Class C (Residential Contractor)
Fee: \$200.00
- Class D (Limited Contractor)
Fee: \$ 150.00 (each)
 - Window/Siding
 - Concrete
 - Roofing
 - Drywall/Plastering
 - Residential Swimming Pool
 - Fence
 - Carpenter/Handyman
 - Masonry Contractor
 - Demolition Contractor
 - Fire Sprinkler Contractor
- Sign Hanger/Installer
Fee: \$200.00
- Private Sewage Disposal Contractor
Fee: \$ 200.00

- | | Indicate Quantity |
|---|-------------------|
| <input type="checkbox"/> Plumbing Contractor
Fee: \$ 200.00 | _____ |
| <input type="checkbox"/> Master Certificate
Fee: \$ 200.00 | _____ |
| <input type="checkbox"/> Journeyman Certificate
Fee: \$ 100.00 | _____ |
| <input type="checkbox"/> Mechanical Contractor
Fee: \$ 200.00 | _____ |
| <input type="checkbox"/> Master Certificate
Fee: \$ 200.00 | _____ |
| <input type="checkbox"/> Journeyman Certificate
Fee: \$100.00 | _____ |
| <input type="checkbox"/> Electrical Contractor
Fee: \$ 200.00 | _____ |
| <input type="checkbox"/> Master Certificate
Fee: \$ 200.00 | _____ |
| <input type="checkbox"/> Journeyman Certificate
Fee: \$ 100.00 | _____ |
| Total Fees: | \$ _____ |

Office Use:

License # or Certificate #: _____ **Check Status:** Active Inactive

Company Name: _____
 Business Phone: _____ Phone: _____
 Business Address: _____ Home Address: _____
 City/State/Zip: _____
 KS State Roofing #: _____ Email: _____

FOR PLUMBING, MECHANICAL, AND ELECTRICAL CONTRACTORS: List each name and each license type (Master or Journeyman) employed and working under the license being applied for. (PLEASE PRINT CLEARLY):

FOR GENERAL, BUILDING, RESIDENTIAL, AND LIMITED CONTRACTORS: List the full name, title and address of individual owner(s), partners or officers.

List the owner, address, and description of work where you have completed jobs during the past three years, **they do not need to be local jobs** (list a minimum of 3):

Business is: Individual Sole Proprietorship Partnership Corporation

Has any bonding company or surety, in the past five years, completed or made financial settlements upon any contract which you, or any of you, were interested? Yes No (if yes, attach a detailed statement)

List any lawsuits engaged in with property owners for services rendered or performed by your company in the previous three years and attach it to this application.

What type of contracting do you expect to do? Commercial Residential Industrial

Number of years experience in the type of work covered by the license category being applied for: _____

Do you have working knowledge of applicable City Codes: Yes No

PERMITTEES: List of personnel authorized to obtain permits under this license:

I understand the issuance of the license or certificate is conditioned upon compliance with the City Ordinances and the results of any of any premises where will be done or any subsequent inspections while this license is in force. I will also supply insurance, a bond, and Continuing Education Hours to the Neighborhood Services office before my license can be issued.

Print Name: _____ Signature: _____

Date: _____ Title: _____

NOTE: AN INDIVIDUAL MUST SIGN THIS APPLICATION PERSONALLY. A CO-PARTNERSHIP APPLICATION MUST BE SIGNED AND ACKNOWLEDGED BY EACH MEMBER. A CORPORATION APPLICATION MUST BE SIGNED BY AN OFFICER OF THE CORPORATION.

SUBSCRIBED AND SWORN to before this _____ day of _____ 20_____

My Commission Expires: _____ Notary Public _____

City of Arkansas City, Kansas
Department of Public Works
Neighborhood Services
118 West Central Ave
Arkansas City, KS 67005
Phone: 620-441-4420

Workman's Compensation Waiver

If the company has no employees, the following statement must be signed by the owner/operator of the company and witnessed by a Notary.

I, _____, as owner of _____, am
(Print Name) (Company Name)

not required by applicable Kansas Statutes to maintain workers compensation coverage and therefore request to be exempted from providing evidence of such coverage to the City of Arkansas City. I understand that at any time in the future I come within the coverage requirements of the Kansas Workers Compensation Act, I must provide workers compensation insurance coverage as required by the State of Kansas.

Signature

Date

State of Kansas)

) SS.

County of Cowley)

Be it remembered, that on this _____ day of _____, 20____

Before me, the undersigned, a Notary Public in and for the County and State aforesaid came

Who is personally known to me to be the same person who executed the within instrument of writing, and such person duly acknowledged the execution of the same.

In Witness Whereof, I have hereunto set my hand and affixed my seal the day and year first above written.

Notary Public

My Commission Expires