

City of Arkansas City

Board of City Commissioners

Agenda

Regular Meeting

Tuesday, November 20, 2012 @ 5:30 PM

City Commission Room, City Building – 118 W. Central – Arkansas City, Ks

I. Routine Business

1. Roll Call
2. Opening Prayer and Pledge of Allegiance
3. Additions or Deletions to the Agenda
4. Approval of the Agenda (Voice Vote)
5. Recognition of Visitors
 - A. Arkansas City Quarterly Chamber Report by Pete Gochis, Director

II. Awards and Proclamations

III. Consent Agenda (Voice Vote)

1. Approval of November 6, 2012 and special meeting November 13, 2012 minutes as written.
2. Participation with AFLAC for supplemental insurance and Participation with Principal Life Insurance Company for employee dependent life insurance.
3. Mayors appointments:
 - a. Rhoda MacLaughlin, Planning Commission
 - b. Charles Jennings, Board of Zoning Appeals

IV. Old Business

1. Second reading of Ordinance authorizing use of bow and arrow on tracts of 30 acres or more. (Roll Call Vote)

V. New Business

1. First reading of Ordinance authorizing rezoning of 2 parcels in the 1300 Block of N. 14th. (Roll Call Vote)
2. First reading of Ordinance vacating a portion of South Park & Farrar's Additions. (Roll Call Vote)
3. Consider Resolution authorizing the City of Arkansas City to enter into an agreement with Surency Life and Health for administration of the City's flexible spending account. (Voice Vote)
4. Appoint one member of the Governing Body to serve as Arkansas City's representative on the Strother Field Commission. (Voice Vote)
5. Appoint one member of the Governing Body to serve as representative to SCKMC's Hospital Board. (Voice Vote)

VI. Other Business


VII. City Manager Updates

Adjournment



Item for City Commission Action


Section III Item 1

| | | | |
|---|--|--|--------------------------------------|
| Date 11/20/2012 | Citizen/Agency Contact | Department/Division Finance Department/City Clerk | Staff Contact Lesley Shook |
| Details | Consent Agenda Item - Approval of minutes from November 6, 2012 and November 13, 2012 Arkansas City Commission Meetings. | | |
| Description Please see attached | | | |
| Commission Options 1. Approve the minutes Recommended by Staff <u>1</u> Advisory Board _____ | | | |
| Fiscal Impact: Amount: N/A Fund: Department: Expense Code: <input type="checkbox"/> Included in budget <input type="checkbox"/> Grant <input type="checkbox"/> Bonds <input type="checkbox"/> Other (explain) <input type="checkbox"/> | | | |
| Approved for Agenda by: | |  | |
| | | SIGNATURE | |



Item for City Commission Action

Section III Item 2

| | | | |
|---|--|---|--|
| Date 11/20/2012 | <u>Citizen/Agency Contact</u> | <u>Department/Division</u> Human Resources | <u>Staff Contact</u> Marla McFarland |
| Details | Consent Agenda Items - Participation with AFLAC for supplemental insurance. Participation with Principal Life Insurance Company for employee dependent life insurance. | | |
| <u>Description</u> We would like to include AFLAC as an additional vendor for supplemental insurance plans (cancer, heart/stroke, etc...) because of employee interest. We request approval to add the ability for employees to purchase life insurance for their dependents. | | | |
| <u>Commission Options</u> Recommended by Staff <input checked="" type="checkbox"/> Advisory Board _____ | | | |
| <u>Fiscal Impact:</u> Amount: Selected benefits will be paid entirely by the employee. Fund: Department: Expense Code: <input type="checkbox"/> Included in budget <input type="checkbox"/> Grant <input type="checkbox"/> Bonds <input type="checkbox"/> Other (explain) <input type="checkbox"/> | | | |
| <u>Approved for Agenda by:</u> | |  SIGNATURE | |



City of Arkansas City, Kansas

Human Resource Department

118 West Central Ave/PO Box 778

Arkansas City, KS 67005

Phone: 620-441-4405 Fax: 620-441-4426

www.arkcity.org

Memorandum

TO: Nick Hernandez, City Manager, City Commission, and Mr. Mayor

FROM: Marla McFarland, Human Resource Manager

DATE: November 9, 2012

SUBJECT: FSA Administration/AFLAC/Dependent Life Insurance (2013 Plan Year)

At the City Manager's request, I am presenting this Management Memo to request approval of the following benefits for city employees.

Flexible Spending Account (FSA) Administration

We would like to suggest entering into an agreement with Surency Life and Health to act as our third-party administrator (TPA) for our Flexible Spending Accounts. Currently, FSA administration is being completed in-house. Due to HIPAA and IRS concerns, we feel it is imperative to bring in a TPA to administer the plans and make certain we remain in compliance.

In addition to privacy and compliance benefits, we will be able to offer participating employees the ease of a preloaded debit card they can utilize for their qualifying FSA reimbursable expenses. The purchase is automatically paid to merchants so the employee only has to pay once – when their FSA election amount is deducted from their paycheck. Surency will also provide the city with employee education materials, reports and customer service.

Cost to the city includes a one-time setup fee of \$200 and \$4.80 per member per month. There is a \$0.50 per member per month discount for all participants who provide Surency a valid email address which could potentially bring the cost down to \$4.30 per member per month. The total cost per year is estimated at approximately \$2,000.

AFLAC

The City of Arkansas City provides benefits eligible employees with the option to purchase supplemental insurance plans through payroll deduction. Currently, we offer supplemental Accident, Critical Illness, Short-Term Disability, Cancer and Heart Stroke insurance through American Heritage Life Insurance Company. We would like to include AFLAC as an additional vendor for these same types of plans because of employee interest.

The entire plan cost will be paid by the employee with no cost to the employer other than time to administer the benefits through Finance and Human Resources.

Principal Life Insurance Company Dependent Life Insurance

We would like to request approval to provide employees with the option to purchase life insurance for their dependents (spouse and/or child(ren)) through payroll deduction. We already have an established relationship with Principal Life Insurance Company as the city provides all benefits eligible employees with a \$10,000 life insurance policy through Principal Life Insurance Company.

We request approval to simply add the ability for employees to purchase life insurance for their dependents.

The entire plan cost will be paid by the employee with no cost to the employer other than time to administer the benefits through Finance and Human Resources.

Thank you for your time and consideration.

Respectfully Submitted,




Marla McFarland
Human Resource Manager



Item for City Commission Action


Section III Item 3

| | | | |
|---|---|---|------------------------------------|
| Date 11/20/201 | Citizen/Agency Contact | Department/Division Public Works Department | Staff Contact Josh White |
| Details | Consent Agenda Item - Mayors Appointments | | |
| Description Appointment of Charles Jennings to the Board of Zoning Appeals. Appointment of Rhoda MacLaughlin to the Planning Commission | | | |
| Commission Options 1. Approve the appointments Recommended by Staff <u>1</u> Advisory Board _____ | | | |
| Fiscal Impact: Amount: N/A Fund: Department: Expense Code: <input type="checkbox"/> Included in budget <input type="checkbox"/> Grant <input type="checkbox"/> Bonds <input type="checkbox"/> Other (explain) <input type="checkbox"/> | | | |
| Approved for Agenda by: | |  SIGNATURE | |



Item for City Commission Action

Section IV Item 1

| | | | |
|---|--|---|--------------------------------------|
| Date 11/20/2012 | Citizen/Agency Contact | Department/Division City Attorney | Staff Contact Tamara Niles |
| Details | Second reading of Ordinance authorizing use of bow and arrow on tracts of 30 acres or more. (Roll Call Vote) | | |
| Description The City Commission has received a request to re-consider provisions of Municipal Code that would prohibit all forms of hunting in the City limits. Prior Municipal Code provided an exception, to allow hunting on large tracts of land. The Proposed Ordinance would authorize use of a bow and arrow (along with air gun, slingshot, BB gun, and paintball gun) on tracts of 30 acres or more. | | | |
| Commission Options Recommended by Staff <input checked="" type="checkbox"/> Advisory Board _____ | | | |
| Fiscal Impact: Amount: N/A Fund: Department: Expense Code: <input type="checkbox"/> Included in budget <input type="checkbox"/> Grant <input type="checkbox"/> Bonds <input type="checkbox"/> Other (explain) <input type="checkbox"/> | | | |
| Approved for Agenda by: |  SIGNATURE | | |

ORDINANCE NO. 2012-_____

AN ORDINANCE AMENDING ARKANSAS CITY MUNICIPAL CODE UNIFORM PUBLIC OFFENSE CODE SECTION 10.6, TO AUTHORIZE USE OF A BOW ON TRACTS OF THIRTY ACRES OR MORE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

Section 1. AMENDMENT TO MUNICIPAL CODE. The Board of Commissioners amends Section 10.6 of the Arkansas City Municipal Code Uniform Public Offense Code as follows (new provisions in italics; deleted provisions struck through):

10.6 AIR GUN, AIR RIFLE, BOW AND ARROW, SLINGSHOT, BB GUN OR PAINT BALL GUN.

The unlawful operation of an air gun, air rifle, bow and arrow, slingshot, BB gun or paint ball gun is the shooting, discharging or operating of any air gun, air rifle, bow and arrow, slingshot, BB gun or paint ball gun, with in the city except *(a) within the confines of a building or other structure or (b) on tracts of land containing 30 acres or more, from which the projectiles cannot and do not escape.*

Section 2. If any particular section of this ordinance is declared to be unconstitutional or void, only that particular section is affected, and all other sections of this ordinance shall remain in full force and effect.

Section 3. This ordinance shall be in full force and effect from and after its publication in the official City newspaper.

PASSED AND ORDAINED by the Governing Body of the City of Arkansas City, Kansas this _____ day of _____, 2012.

CHARLES TWEEDY III, Mayor

ATTEST:

LESLEY SHOOK, City Clerk

DRAFTED AND APPROVED AS TO FORM:

TAMARA L. NILES, City Attorney

CERTIFICATE

I, hereby certify that the above and foregoing is a true and correct copy of the Ordinance No. 2012-__-_____ of the City of Arkansas City, Kansas adopted by the Board of Commissioners on _____, 2012 as the same appears of record in my office.


DATED: _____

Lesley Shook, Clerk



Item for City Commission Action

Section V Item 1

| | | | |
|---|--|--|------------------------------------|
| Date 11/20/2012 | Citizen/Agency Contact | Department/Division Public Works | Staff Contact Josh White |
| Details | First reading of an Ordinance authorizing the rezoning of 2 parcels in the 1300 Block N. 14 th . (Roll Call Vote) | | |
| Description | | | |
| Mr. Lowry has filed an application with the Planning Commission for a rezone from R-2 (Residential, Single Family) to R-3 (Residential, Two Family) two properties on the west side of the 1300 block of N 14 th St. He wishes to place duplexes on these parcels similar to the ones in the same block of N 13 th St. The Planning Commission voted to recommend approval of this rezone at their November 13 meeting. | | | |
| Commission Options | | | |
| <ol style="list-style-type: none"> 1. Approve ordinance on the first reading 2. Table and approve on second reading 3. Dissapprove ordinance 4. Table and send back to Planning Commission | | | |
| Recommended by Staff <u>1</u> Advisory Board <u>1</u> | | | |
| Fiscal Impact: | | | |
| Amount: None | | | |
| Fund: Department: Expense Code: | | | |
| <input type="checkbox"/> Included in budget <input type="checkbox"/> Grant <input type="checkbox"/> Bonds | | | |
| <input type="checkbox"/> Other (explain) <input type="checkbox"/> | | | |
| Approved for Agenda by: | |  | |
| | | SIGNATURE | |

(First Published in the Arkansas City Traveler, _____2012)

ORDINANCE NO. 2012-11-

AN ORDINANCE AUTHORIZING THE RE-ZONING OF 2 PARCELS IN THE 1300 BLOCK N. 14TH STREET, ARKANSAS CITY, COWLEY COUNTY, KANSAS, TO R-3(RESIDENTIAL, TWO FAMILY).

WHEREAS, the City of Arkansas City Planning Commission, after providing notice and holding a hearing pursuant to K.S.A. § 12-756 and K.S.A. § 12-757, has considered the proposed request to re-zone property, and recommended the City grant the Petition to re-zone; and

WHEREAS, the Governing Body of the City of Arkansas City, Kansas, after due investigation and consideration has determined that the nature and extent of the public use and interest to be subserved is such as to warrant the re-zoning of the property at issue.

NOW THEREFORE, IN CONSIDERATION OF THE AFORESTATED PREMISES, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: The property legally described as:

Lots 1-4 & 8-15 of Block 36 of Summit Addition also known as Vacant 1300 Block of N 14th St

More commonly known as 2 parcels in the 1300 Block N. 14th Street, IS HEREBY RE-ZONED from a R-2 District (Residential, Single Family) to R-3 District (Residential, Two Family)

SECTION TWO: The City Clerk shall make proper publication of this Ordinance which shall be published one time in the official City newspaper and shall be in full force and effect from the date of publication.

PASSED AND ORDAINED by the Governing Body of the City of Arkansas City, Kansas this 20th day of November, 2012, with City Officials being authorized and directed to execute any and all documents necessary to consummate the purposes and intents as expressed in this Resolution and if executed by the Mayor (or other person authorized by law to act in the event of the absence or inability of the Mayor to act) and the City Clerk is directed to attest to and affix the official seal of the City thereon.

(Seal)

Joel Hockenbury, Mayor

ATTEST:

Lesley Shook, Clerk

APPROVED AS TO FORM

Tamara Niles, City Attorney

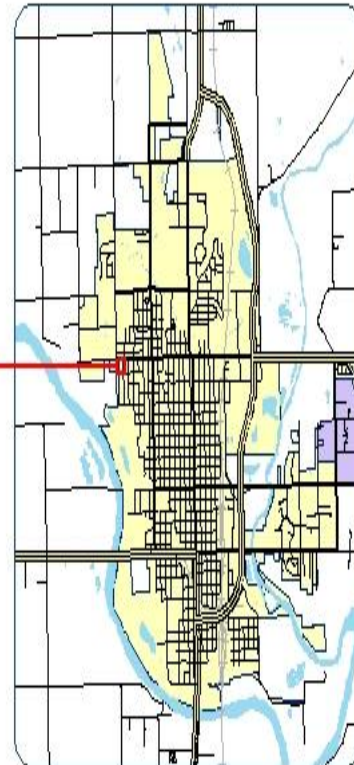
CERTIFICATE

I, hereby certify that the above and foregoing is a true and correct copy of the Ordinance No. 2012-11- of the City of Arkansas City, Kansas adopted by the governing body on November 20, 2012 as the same appears of record in my office.

DATED: _____.

Lesley Shook, Clerk

Rezone Request



Rezone
Lots 1-4 and 8-15 Block 36
Summit Addition
from
R-2 Residential, Single Family
to
R-3 Residential, Two Family

 Property Lines




Produced by the
 City of Arkansas City GIS
 using the best available
 data to date.
 Created: November 14, 2012



Item for City Commission Action

Section V Item 2

| | | | |
|--|--|--|------------------------------------|
| Date 11/20/2012 | Citizen/Agency Contact | Department/Division Public Works | Staff Contact Josh White |
| Details | First reading of an Ordinance to Vacate a portion of South Park & Farrar's Additions. (Roll Call Vote) | | |
| Description | | | |
| <p>The City wishes to vacate Blocks 2 & 4 of Farrars Addition and part of Block 4 of South Park Addition. The streets and alleys were previously vacated. The plats have been "abandoned" over the years and the vacation will clear things up so that the land can be replatted into a subdivision which will come before the Commission at a later date. This is part of the so-called Cowley College Land Swap. The Planning Commission voted to recommend approval of this vacation at their meeting on November 13.</p> | | | |
| Commission Options | | | |
| <ol style="list-style-type: none"> 1. Approve ordinance on first read. 2. Table for second reading 3. Dissapprove ordinance 4. Table and send back to Planning Commission | | | |
| Recommended by Staff <u>1</u> Advisory Board <u>1</u> | | | |
| Fiscal Impact: | | | |
| Amount: None | | | |
| Fund: Department: Expense Code: | | | |
| <input type="checkbox"/> Included in budget <input type="checkbox"/> Grant <input type="checkbox"/> Bonds | | | |
| <input type="checkbox"/> Other (explain) <input type="checkbox"/> | | | |
| Approved for Agenda by: | |  | |
| | | SIGNATURE | |

(First Published in the Arkansas City Traveler, _____2012)

ORDINANCE NO. 2012-11-

AN ORDINANCE AUTHORIZING THE VACATING OF A PORTION OF SOUTH PARK & FARRAR'S ADDITIONS, ARKANSAS CITY, COWLEY COUNTY, KANSAS.

WHEREAS, the City of Arkansas City Planning Commission, after providing notice and holding a hearing pursuant to K.S.A. § 12-504, has considered the proposed vacation, and recommended the City grant the Petition to vacate; and

WHEREAS, the Governing Body of the City of Arkansas City, Kansas, after due investigation and consideration has determined that the nature and extent of the public use and interest to be subserved is such as to warrant the vacating of the public easement at issue.

NOW THEREFORE, IN CONSIDERATION OF THE AFORESTATED PREMISES, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: The property legally described as:

Blocks 2 and 4 of Farrar's Addition to Arkansas City, Kansas, and Block 4 of South Park Addition to Arkansas City, Kansas, except for that part of Block 4 that lies within the following described tract of land recorded in Book 498, Page 472 in the Cowley County Register of Deeds: "A tract in the Southwest Quarter of Section 31, Township 34 South, Range 4 East of the 6th P.M., beginning at a point on the North line of Block 4, South Park Addition to Arkansas City, Kansas, said point being 201 feet East of the Northwest corner of said Block 4; thence South 89 deg. 14 min. 40 sec. East (assumed) along the North Line of said Block 4, 29.41 feet; thence South 69 deg. 14 min. 51 sec. East, along the South right of way of A.T. & S.F. Railroad Spur Track #124, 59.44 feet; thence South 50 deg. 35 min. 35 sec. East, along said right of way, 93.17 feet to a point that is 357.96 feet East and 83.25 feet South of the Northwest corner of said Block 4; thence South 0 deg. 00 min. East, and parallel with the West line of said Block 4, 207.47 feet; thence South 79 deg. 54 min. 43 sec. West 159.45 feet; thence North 0 deg. 00 min. East and parallel with the West line of said Block 4, 327 feet to the point of beginning.

IS HEREBY VACATED. The City hereby reserves, however, rights for public utilities, public rights-of-way, and easements for public service facilities held in such property now in existence and use.

SECTION TWO: The City Clerk shall make proper publication of this Ordinance which shall be published one time in the official City newspaper and shall be in full force and effect thirty (30) days after publication unless one or more interested parties files a written protest before the expiration of such time with the office of City Clerk. If such written protest is filed, the Governing Body of the City is required to convene a Public Hearing to consider any and all objections to the proposed Ordinance and, upon conclusion of the Hearing, is required to either confirm the vacating Ordinance and file the same with the County Clerk and Register of Deeds office or if not confirmed, the vacating Ordinance shall be void and have no force and effect.

SECTION FOUR: The City Clerk is hereby directed to file a certified copy of this Ordinance with the offices of the Cowley County Clerk and the Cowley County Register of Deeds office after this Legislation becomes effective.

PASSED AND ORDAINED by the Governing Body of the City of Arkansas City this 20th day of November, 2012.

(Seal)

Charles Tweedy III, Mayor

ATTEST:

Lesley Shook, Clerk

APPROVED AS TO FORM.

Tamara Niles, City Attorney

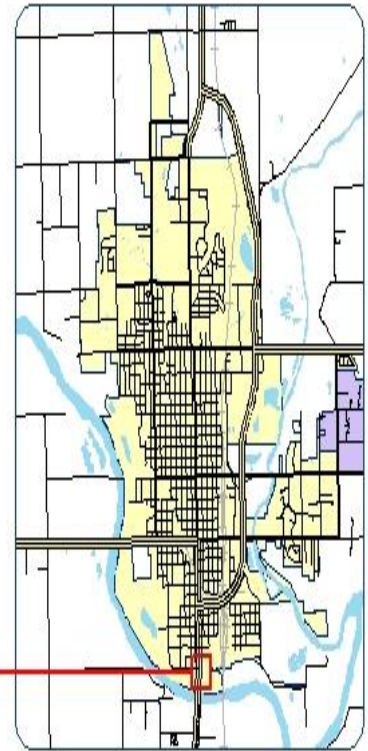
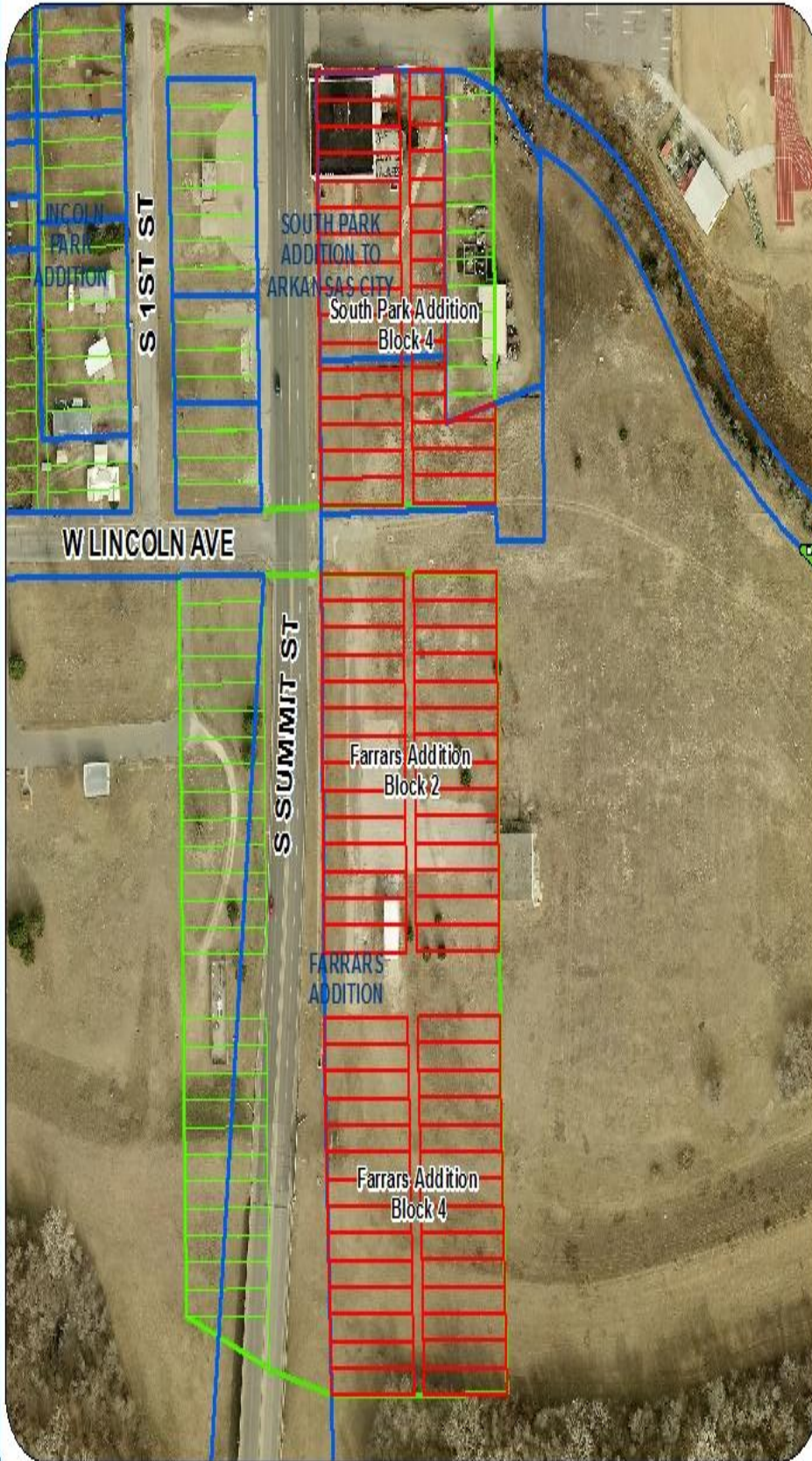
CERTIFICATE

I, hereby certify that the above and foregoing is a true and correct copy of the Ordinance No. 2012-11- of the City of Arkansas City, Kansas adopted by the governing body on November 20, 2012.

DATED: _____

Lesley Shook, Clerk

Vacation Request



Vacate:

**Blocks 2 & 4
Farrars Addition**

and

**Part of Block 4
South Park Addition**

- Area to be Vacated
- Property Lines
- Subdivision Lots
- Subdivisions


Produced by the
City of Arkansas City GIS
using the best available
data to date.
Created: October 22, 2012





Item for City Commission Action

Section V Item 3

| | | | |
|--|--|---|---|
| Date 11/20/2012 | Citizen/Agency Contact | Department/Division Human Resources | Staff Contact Marla McFarland |
| Details | Consider Resolution authorizing the City of Arkansas City to enter into an agreement with Surency Life and Health for flexible spending account administration. (Voice Vote) | | |
| Description | Enter into an agreement with Surency Life and Health to perform as a third-party administrator for our Flexible Spending Accounts (medical and dependent). | | |
| Commission Options Recommended by Staff <input checked="" type="checkbox"/> Advisory Board _____ | | | |
| Fiscal Impact: Amount: The total cost per year is estimated at approximately \$2,000. Fund: Department: Expense Code: <input type="checkbox"/> Included in budget <input type="checkbox"/> Grant <input type="checkbox"/> Bonds <input type="checkbox"/> Other (explain) <input type="checkbox"/> | | | |
| Approved for Agenda by: |  | | |
| | SIGNATURE | | |

RESOLUTION NO. 2012-11-

A RESOLUTION AUTHORIZING THE CITY OF ARKANSAS CITY TO ENTER INTO AN AGREEMENT WITH SURENCY FOR ADMINISTRATION OF THE CITY'S FLEXIBLE SPENDING ACCOUNT.

WHEREAS, the City would like to enter into an agreement with Surency Life and Health to perform as a third-party administrator for our Flexible Spending Accounts (medical and dependent).

NOW, THEREFORE, IN CONSIDERATION OF THE AFORESTATED PREMISES, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: The Governing Body of the City of Arkansas City hereby authorizes the Mayor and/or City Manager of the City of Arkansas City to execute an Agreement with Surency for administration of the city's flexible spending account. Such Agreement is attached hereto and incorporated by reference as if fully set forth herein.

SECTION TWO: The Governing Body of the City of Arkansas City hereby authorizes the Mayor and/or City Manager of the City of Arkansas City to take such further and other necessary actions that are required to effectuate the intent and purposes of this Legislative Enactment.

SECTION THREE: This Resolution will be in full force and effect from its date of passage by the City Commission of the City of Arkansas City.

PASSED AND RESOLVED by the Governing Body of the City of Arkansas, Kansas this 20th day of November, 2012.

Charles Tweedy III, Mayor

ATTEST:

Lesley Shook, City Clerk

APPROVED AS TO FORM:

TAMARA L. NILES, City Attorney

CERTIFICATE

I, hereby certify that the above and foregoing is a true and correct copy of the Resolution No. 2012-11- of the City of Arkansas City, Kansas adopted by the governing body on November 20th, 2012 as the same appears of record in my office.

DATED: _____

Lesley Shook, Clerk



City of Arkansas City, Kansas

Human Resource Department

118 West Central Ave/PO Box 778

Arkansas City, KS 67005

Phone: 620-441-4405 Fax: 620-441-4426

www.arkcity.org

Memorandum

TO: Nick Hernandez, City Manager, City Commission, and Mr. Mayor

FROM: Marla McFarland, Human Resource Manager

DATE: November 9, 2012

SUBJECT: FSA Administration/AFLAC/Dependent Life Insurance (2013 Plan Year)

At the City Manager's request, I am presenting this Management Memo to request approval of the following benefits for city employees.

Flexible Spending Account (FSA) Administration

We would like to suggest entering into an agreement with Surency Life and Health to act as our third-party administrator (TPA) for our Flexible Spending Accounts. Currently, FSA administration is being completed in-house. Due to HIPAA and IRS concerns, we feel it is imperative to bring in a TPA to administer the plans and make certain we remain in compliance.

In addition to privacy and compliance benefits, we will be able to offer participating employees the ease of a preloaded debit card they can utilize for their qualifying FSA reimbursable expenses. The purchase is automatically paid to merchants so the employee only has to pay once – when their FSA election amount is deducted from their paycheck. Surency will also provide the city with employee education materials, reports and customer service.

Cost to the city includes a one-time setup fee of \$200 and \$4.80 per member per month. There is a \$0.50 per member per month discount for all participants who provide Surency a valid email address which could potentially bring the cost down to \$4.30 per member per month. The total cost per year is estimated at approximately \$2,000.

AFLAC

The City of Arkansas City provides benefits eligible employees with the option to purchase supplemental insurance plans through payroll deduction. Currently, we offer supplemental Accident, Critical Illness, Short-Term Disability, Cancer and Heart Stroke insurance through American Heritage Life Insurance Company. We would like to include AFLAC as an additional vendor for these same types of plans because of employee interest.

The entire plan cost will be paid by the employee with no cost to the employer other than time to administer the benefits through Finance and Human Resources.

Principal Life Insurance Company Dependent Life Insurance

We would like to request approval to provide employees with the option to purchase life insurance for their dependents (spouse and/or child(ren)) through payroll deduction. We already have an established relationship with Principal Life Insurance Company as the city provides all benefits eligible employees with a \$10,000 life insurance policy through Principal Life Insurance Company.

We request approval to simply add the ability for employees to purchase life insurance for their dependents.

The entire plan cost will be paid by the employee with no cost to the employer other than time to administer the benefits through Finance and Human Resources.

Thank you for your time and consideration.

Respectfully Submitted,


A handwritten signature in blue ink that reads "Marla McFarland". The signature is written in a cursive style.

Marla McFarland
Human Resource Manager



Item for City Commission Action

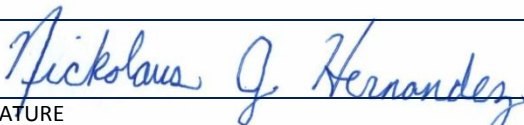
Section V Item 4

| | | | |
|---|--|---|--|
| Date 11/20/2012 | Citizen/Agency Contact | Department/Division City Manager | Staff Contact Nick Hernandez |
| Details | Appoint one member of the Governing Body to serve as Arkansas City's representative on the Strother Field Commission. (Voice Vote) | | |
| Description Strother Field is jointly owned by the cities of Arkansas City and Winfeld. It is governed by a six member body, three from each city. In April of 2012, Commissioners Giles, Hockenbury, and Warren were appointed to the Strother Field Commission. With the resignation of Commissioner Joel Hockenbury, the commission will need to appoint one member of the governing body to serve in his place. | | | |
| Commission Options Recommended by Staff _____ Advisory Board _____ | | | |
| Fiscal Impact: Amount: Fund: Department: Expense Code: <input type="checkbox"/> Included in budget <input type="checkbox"/> Grant <input type="checkbox"/> Bonds <input type="checkbox"/> Other (explain) <input type="checkbox"/> | | | |
| Approved for Agenda by: | |  SIGNATURE | |



Item for City Commission Action

Section V Item 5

| | | | |
|---|---|--|--|
| Date 11/20/2012 | Citizen/Agency Contact | Department/Division City Manager | Staff Contact Nick Hernandez |
| Details | Appoint one member of the Governing Body to serve as representative to SCKMC's Hospital Board. | | |
| Description The South Central Kansas Medical Center Board of Trustees oversees the operation of the Hospital. It is necessary for the City Commission to appoint one member of its governing body to serve as an ex-official member of the SCKMC Board. In April of 2012, Commissioner Hockenbury was appointed to the SCKMC Board. With his resignation, the commission will need to appoint one member of the governing body to serve in his place. | | | |
| Commission Options Recommended by Staff _____ Advisory Board _____ | | | |
| Fiscal Impact: Amount: Fund: Department: Expense Code: <input type="checkbox"/> Included in budget <input type="checkbox"/> Grant <input type="checkbox"/> Bonds <input type="checkbox"/> Other (explain) <input type="checkbox"/> | | | |
| Approved for Agenda by: |  SIGNATURE | | |