

City Commission of Arkansas City Meeting Minutes

The Arkansas City Board of City Commissioners met in regular session at 5:30 p.m. December 19, 2017, in the Commission Room at City Hall, 118 W. Central Ave., in Arkansas City.

Mayor Dan Jurkovich called the meeting to order. Those also present at roll call were Commissioners Duane L. Oestmann, Charles Tweedy III and Karen Welch. Commissioner Jay Warren was absent due to holiday travel.

City employees present at the meeting were City Manager Nick Hernandez, City Attorney Tamara Niles, City Clerk Lesley Shook, Public Information Officer Andrew Lawson, Finance Director Kathy Cornwell, Public Works Director Eric Broce, Assistant Public Works Director Mike Crandall, Environmental Services Superintendent Rod Philo, Fire Chief Bobby Wolfe, Firefighter-Paramedic Lucas Martin, ACFD Reserve Firefighter-EMT Mike Evinger, Police Chief Dan Ward, ACPD Capt. Mark McCaslin, ACPD Lt. Eric Burr, Police Officer Matt Mayo and Human Resources Manager Marla McFarland.

Veterans of Foreign Wars Post No. 1254 was represented by Post Commander Charlie Cravens, State Senior Commander Michael Holland, post member Cliff Gottlob and VFW Auxiliary member Judy Holland. South Central Kansas Medical Center Chief Executive Officer Virgil Watson and Larry Longshore, secretary of the board for Sumner County Rural Water District No. 4, also were present at the meeting.

Citizens in attendance included Kanyon Gingher, Zach Graber, Jill Hunter, Tammy Lanman-Henderson, Gareth McGee, Kenneth Roberts and Ark City Daily Bytes reporter Jeni McGee.

Commissioner Oestmann offered the opening prayer. Mayor Jurkovich led the pledge of allegiance.

Agenda Approval

At Mayor Jurkovich's request, Commissioner Tweedy made a motion to approve the agenda with the deletion of the Convention and Visitors Bureau Board of Directors appointment from New Business Item 9, and the addition of Liz Shepard to Mayor Jurkovich's reappointments to the CVB Board of Directors under Consent Agenda Item 2.

Commissioner Oestmann seconded the motion. A voice vote was unanimous in favor of the motion. Mayor Jurkovich declared the agenda amended and approved.

Awards and Proclamations

A Good Neighbor Award was presented to Jill Hunter for her community volunteerism efforts. Public Information Officer Lawson said Hunter helps with many different community initiatives, events and activities.

Recognition of Visitors

Arkansas City Police Department Lt. Eric Burr spoke about VFW Post 1254's nomination of Officer Matt Mayo as its Law Enforcement Officer of the Year. He said Mayo distinguished himself in the area of community outreach.

VFW Post Commander Cravens presented Mayo with his award. He also recognized Firefighter-Paramedic Lucas Martin as the post's Firefighter of the Year and Reserve Firefighter-EMT Mike Evinger as EMT of the Year.

Officer Mayo then was presented with the Life Saving Award by ACPD Capt. McCaslin, who invited Kenneth Roberts to speak. Roberts related how Mayo had helped to save his life recently with CPR and thanked him.

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SCKMC CEO Virgil Watson said Chief Financial Officer Holly Harper had a prior commitment and was not able to attend the meeting. He passed out copies of the approved 2018 budget for South Central Kansas Medical Center.

Watson said SCKMC continues to strive to be in a position to have bank-eligible bonds in 2019. He invited City officials to come out to the hospital on the Monday before the fourth Thursday of each month for a briefing.

Commissioner Tweedy asked Watson who is on the hospital's physician recruitment team. Watson said the members are himself, Dr. Joseph O'Donnell, Clayton Pappan, Otis Morrow, Hap McLeod, Karen Zeller, Yazmin Wood and Wayne Hamilton. He invited any of the commissioners to join the recruitment effort if they desire.

Watson said SCKMC offers three employment models — private practice (Ark City Clinic), hospital-employed (South Central Kansas Clinic) and physician staffing agency (Winfield Medical Arts). Productivity will be the key.

He indicated this is the main recommendation from Quorum still left to be accomplished and it is a 2018 priority.

Commissioner Oestmann asked if current productivity has increased. Watson said some, but more is needed.

Commissioner Oestmann asked how the downtown clinic is doing. Watson said he is considering ending the walk-in clinic services on Saturday, because they are used only sparingly, and expanding the weeknight hours.

City Manager Hernandez observed that the sales tax paid in 2017 basically offset bad debt and charity care only.

Consent Agenda

Commissioner Oestmann made a motion to approve the consent agenda as amended, including the following:

1. Approving the December 5, 2017, regular meeting minutes as written.
2. Ratifying Mayor Jurkovich's reappointments of Jill Wineinger to the Beautification and Tree Advisory Board, Liz Shepard and Sara Williams to the Convention and Visitors Bureau Board of Directors, and Bob Baker to the Equal Opportunity and Accessibility Advisory Board.
3. Approving one new and 17 renewal Cereal Malt Beverage licenses for 2018.
4. Approving Resolution No. 2017-12-3142, declaring the boundary and limits of the City of Arkansas City.

Mayor Jurkovich seconded the motion. A voice vote was unanimous in favor of the motion. Mayor Jurkovich declared the consent agenda approved.

Old Business

Amended Budget for 2017 **Ordinance No. 2017-12-4446**

City Clerk Shook presented for discussion a first reading of an ordinance to amend specified funds in the budget for the City of Arkansas City for the year beginning January 1, 2017.

Finance Director Cornwell said the notice of budget hearing was published December 14. Mayor Jurkovich opened a public hearing. No one spoke about the budget changes. Mayor Jurkovich closed the public hearing.

Commissioner Oestmann made a motion to approve the ordinance. Commissioner Tweedy seconded the motion.

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A roll call vote resulted in four aye votes and no nay votes. Mayor Jurkovich declared the motion approved and given Ordinance No. 2017-12-4446.

New Business

Employee Pay Plan for 2018 **Ordinance No. 2017-12-4447**

City Clerk Shook presented for discussion a first reading of an ordinance adopting the budgeted employee pay plan for 2018 (with a 2-percent cost-of-living adjustment) and repealing Ordinance No. 2017-12-4445.

Human Resources Manager McFarland said cash carryover into 2018 will be substantial enough that the COLA can be implemented effective December 23 and take effect on the first paycheck in 2018 for all employees.

City Manager Hernandez said there will be about \$1 million cash carryover in the General Fund into 2018 — a massive improvement over the \$10,000 carryover from 2010 into 2011. All other funds also look strong, he said.

Commissioner Oestmann made a motion to approve the ordinance. Commissioner Welch seconded the motion.

A roll call vote resulted in four aye votes and no nay votes. Mayor Jurkovich declared the motion approved and given Ordinance No. 2017-12-4447. Commissioner Tweedy praised Hernandez for not taking a COLA for himself.

CCHS Interlocal Agreement **Ordinance No. 2017-12-4448**

City Clerk Shook presented for discussion a first reading of an ordinance authorizing the City, in conjunction with the City of Winfield and the Cowley County Humane Society (CCHS), to enter into an Interlocal Agreement for the operation of the Cowley County Animal Shelter at Strother Field.

City Manager Hernandez said all issues with the previous agreement have been ironed out. CCHS will receive an additional \$1,500 each year to deal with rising costs of business. Police Chief Ward said the new service agreement will allow citizens to pay animal redemption fees at the shelter itself instead of making multiple trips.

Commissioner Welch made a motion to approve the ordinance. Commissioner Oestmann seconded the motion.

A roll call vote resulted in four aye votes and no nay votes. Mayor Jurkovich declared the motion approved and given Ordinance No. 2017-12-4448.

CCHS Service Agreement **Resolution No. 2017-12-3143**

City Clerk Shook presented for discussion a resolution authorizing a service agreement between the City and the Cowley County Humane Society for the operation of the Cowley County Animal Shelter at Strother Field.

Commissioner Welch made a motion to approve the resolution. Commissioner Oestmann seconded the motion.

A voice vote was unanimous in favor of the motion. Mayor Jurkovich declared the motion approved and given Resolution No. 2017-12-3143.

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Sumner County No. 4 Contract **Resolution No. 2017-12-3144**

City Clerk Shook presented for discussion a resolution authorizing the City to enter into a Wholesale Water Sales Agreement with Rural Water District No. 4 of Sumner County.

Public Works Director Broce said the agreement is the culmination of more than a year of negotiations. It will secure a long-term relationship so both parties can have stable financial planning for the next 10 years.

He said the contract actually will save RWD No. 4 a little money over what it currently pays. RWD No. 4 Secretary Larry Longshore said that savings will be transferred into the district's growing infrastructure needs.

City Manager Hernandez said this agreement will allow the City to recover its costs, and encourage the rural water district to invest in and potentially expand their system. Broce said it is a model for other water districts.

Mayor Jurkovich made a motion to approve the resolution. Commissioner Tweedy seconded the motion.

A voice vote was unanimous in favor of the motion. Mayor Jurkovich declared the motion approved and given Resolution No. 2017-12-3144.

Repair/Reinstall Well No. 6 **Resolution No. 2017-12-3145**

City Clerk Shook presented for discussion a resolution authorizing the City to contract with Layne Christensen Company to repair and reinstall the pump at Well No. 6, for an amount not to exceed \$13,446.00.

Environmental Services Superintendent Philo said the pump was installed incorrectly and had worn out over time.

Commissioner Oestmann made a motion to approve the resolution. Commissioner Welch seconded the motion.

A voice vote was unanimous in favor of the motion. Mayor Jurkovich declared the motion approved and given Resolution No. 2017-12-3145.

Rescheduling City Meeting **Resolution No. 2017-12-3146**

City Clerk Shook presented for discussion a resolution rescheduling a public meeting of the Governing Body from 5:30 p.m. January 2, 2018, to 5:30 p.m. January 8, 2018, in the commission room at City Hall, 118 W. Central Ave.

Mayor Jurkovich said a new state law requires new commissioners to be sworn in on that particular Monday.

Commissioner Welch made a motion to approve the resolution. Commissioner Tweedy seconded the motion.

A voice vote was unanimous in favor of the motion. Mayor Jurkovich declared the motion approved and given Resolution No. 2017-12-3146.

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Comprehensive Fee Schedule **Resolution No. 2017-12-3147**

City Clerk Shook presented for discussion a resolution amending the Comprehensive Fee Schedule for 2018.

City Manager Hernandez said there are just a few minor changes. One fee increase is a pass-through fee only.

Commissioner Oestmann made a motion to approve the resolution. Mayor Jurkovich seconded the motion.

A voice vote was unanimous in favor of the motion. Mayor Jurkovich declared the motion approved and given Resolution No. 2017-12-3147.

New Traffic Control Devices **Resolution No. 2017-12-3148**

City Clerk Shook presented for discussion a resolution authorizing the City to place east-west traffic control devices at the intersections of Birch Avenue and C Street, Cedar Avenue and Fifth Street, Poplar Avenue and Third Street, Poplar Avenue and Fourth Street, and Vine Avenue and Seventh Street.

City Manager Hernandez said these five stop signs were the recommendation of the Traffic Safety Committee.

He showed a map of "hot spots" where traffic collisions have occurred at uncontrolled intersections. Police Chief Ward said these can be substantial crashes because neither vehicle slows down or yields the right-of-way.

Mayor Jurkovich made a motion to approve the resolution. Commissioner Oestmann seconded the motion.

A voice vote was unanimous in favor of the motion. Mayor Jurkovich declared the motion approved and given Resolution No. 2017-12-3148.

Equal Opportunity and Accessibility Advisory Board **Ordinance No. 2017-12-4449**

City Clerk Shook presented for discussion a first reading of an ordinance modifying Municipal Code Chapter 2, Article III, Division 4, to amend the Equal Opportunity and Accessibility Advisory Board's purpose and duties.

Public Information Officer Lawson said the changes, which are relatively minor, are the culmination of a year-long effort by the board to evaluate its mission, develop strategic goals and identify specific actions to be taken.

He said the goals and actions match the format of the 2014 Comprehensive Plan, and will slide nicely into that document. The big goal for 2018 is to overhaul the ADA Transition Plan, which has not been touched since 2006.

Commissioner Tweedy made a motion to approve the ordinance. Commissioner Oestmann seconded the motion.

A roll call vote resulted in four aye votes and no nay votes. Mayor Jurkovich declared the motion approved and given Ordinance No. 2017-12-4449.

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Arkansas City Recreation Commission

City Clerk Shook presented for discussion Mayor Jurkovich's appointment to the Ark City Recreation Commission.

City Manager Hernandez asked board applicant Zach Graber if he wanted to speak. He said he is passionate about providing recreational opportunities for kids and indicated he would not have a problem making meetings.

Commissioner Tweedy made a motion to appoint Zach Graber to the Arkansas City Recreation Commission.

Mayor Jurkovich seconded the motion. A voice vote was unanimous in favor of the motion. Mayor Jurkovich declared the motion approved.

City Manager Updates

City Manager Hernandez mentioned plans for an upcoming town hall meeting to plan City beautification efforts in 2018. Public Information Officer Lawson said the meeting likely will not be held until sometime in February.

Hernandez provided the commissioners with the 2018 City holiday and 2018 City Commission meeting calendars.

He said the City still is evaluating options for reconstruction of the intersection of Fourth Street and Washington Avenue, including whether to opt for full brick or concrete replacement, or perhaps some combination of both.

Adjournment

Commissioner Oestmann moved to adjourn the meeting. Commissioner Tweedy seconded the motion. A voice vote was unanimous in favor of the motion. Mayor Jurkovich declared the meeting adjourned at 7:12 p.m.

THE ARKANSAS CITY
BOARD OF CITY COMMISSIONERS

Dan Jurkovich, Mayor

ATTEST:

Lesley Shook, City Clerk

Prepared by:

Andrew Lawson, Public Information Officer