



Board of Trustees Meeting

Agenda

Tuesday, June 12, 2018 @ 5:30 PM

Commission Room, City Hall — 118 W. Central Ave. — Arkansas City, KS

- ❖ **Call to Order**
- ❖ **Approval of Minutes**
- ❖ **Executive Session -attorney client privilege**
- ❖ **Old Business**
 - ICU Capabilities
- ❖ **New Business**
 - SCKC/WMA Operation Expenses
 - Billing and Coding Audit
 - Sales Tax Promotion
 - Creation of an Order of Priorities - COLA for employees - Hospital Capabilities and promotion- Long Term Goals - State of Hospital
- ❖ **Executive Session of Non-Elected personnel**
- ❖ **Adjournment**

Attachment	Agenda Item * Standing items to be included	Presented By
	<p>Call to Order & Introductions:</p> <ul style="list-style-type: none"> • Virgil Watson Introduction: <ul style="list-style-type: none"> ○ Mr. Watson welcomes the new City Commission and understands the rationale to the new changes. The hospital has 23 million dollars in bonds that need to be taken care of. Mr. Watson says the challenge to healthcare is not simple. The amount collected has changed over the years once it was 55 cents collected on the dollar and now is at 46 cents on the dollar. Not all attempts have been successful on improving the bottom line, but we have not been sitting idle. Some of the programs have been 340-B, lab outreach, senior care unit, telehospitalist. New areas of improvement like physician compensation and ER will need to be wide consensus of action. Many of the programs are offered at South Central Kansas Medical Center (SCKMC), like OB and surgery services, that larger communities do not have. Mr. Watson welcomes new board in the upcoming discussions that will need to be made. • Meeting called to order at 7:30 am by Dan Jurkovich Chairman <ul style="list-style-type: none"> ○ Visitors Present: ○ Jeni McGee, Daily Bytes ○ John Shulman , Courier Traveler ○ KSOK ○ Carmine Di Palo, Revere Healthcare Solutions ○ Dr O'Donnell ○ Eric Flores, PA-C ○ Debra Schrag, PA-C ○ Derek Maxwell, Paramedic/ER Tech ○ Pete Schrag, Paramedic ○ Bonnie Schieber, ER Team Leader <p>Public Comments:</p> <ul style="list-style-type: none"> ▪ Debra Schrag- Mrs. Schrag is a tax payer and an employee of SCKMC. Debra has also provided ER care for 39 years to the community. We need to stop divisiveness. Due to the forced closure of the ICU, we are limiting our service; we cannot increase revenue by eliminating services. Since Integrity Healthcare Professionals, LLC. came on board at SCKMC, they have brought professionalism, cost saving ideas and superior patient care. Mrs. Schrag would like the hospital to look at the employees and community for answers. 	<p>Chairman Dan Jurkovich</p>
A	<p>Approval of Minutes (Action) Addition to the minutes need address missing Stat Care vs. Urgent care. Discussed as Stat Care and not urgent care. Minutes will be presented for final inspection of missing content of Urgent Care before signing of minutes at next Board Meeting. Motion made by Chairman Dan Jurkovich to approve minutes as corrected. Seconded by Dr. Lin; motion passed.</p>	<p>Chairman Dan Jurkovich</p>
B	<p>Finance (Kansas Regs 28-34-5a)- Committee Minutes- FinanceFinancial Report: <u>Hospital Operations 2007-current</u></p> <ul style="list-style-type: none"> ▪ 10 years ago the hospital was reimbursed 55 cents on the dollar today it is down to 46 cents. Medicare and Medicaid continue to reduce 	<p>Holly Harper, CFO</p>

payments on all types of services. The hospital has also experienced delays due to the ICD-10 transition.

- Operating Expenses were 11.3 million in 2007 today 15.5 million.
- Hospital bond payment is 1.9; million 1.6 million from 1% sales tax, and 0.8 million from 0.5% sales tax for building payment.
- Carmine Di Palo - The change of the slope for the month of April shows better performance at SCKMC. This represents a rebound.
- With the opening of the Direct Primary Care physicians want better communication and feedback about program.

Direct Primary Care

- Direct Primary Care saw 348 patients 2018.
- Direct Primary Care could be a model to help reduce ER cost.

ICU

- Currently available depending on staffing.

ER

- Review of Emergency Care Associates (ECA) and the move to Integrity Healthcare Professionals.
- 1.2 million for ER provider services for the use of Integrity Healthcare Professionals, LLC.
- Reviewed 4 options for ED provider services, currently 100% outsourced.

Revenue Cycle-“See handout”

Reviewed the progress of the newly implemented Trubridge billing and coding services from January of this year to current.

• **Bad Debt/HFAP**

Patient 1 has four accounts that total \$42,034.35 for approval to write off as charity care. Patient didn't qualify for any other type of insurance coverage.

- Motion made by Chairman Dan Jurkovich to approve
- Seconded by Secretary Duane Oestmann
- Motion passed.

	<p>payments on all types of services. The hospital has also experienced delays due to the ICD-10 transition.</p> <ul style="list-style-type: none"> ▪ Operating Expenses were 11.3 million in 2007 today 15.5 million. ▪ Hospital bond payment is 1.9; million 1.6 million from 1% sales tax, and 0.8 million from 0.5% sales tax for building payment. ▪ Carmine Di Palo - The change of the slope for the month of April shows better performance at SCKMC. This represents a rebound. ▪ With the opening of the Direct Primary Care physicians want better communication and feedback about program. <p><u>Direct Primary Care</u></p> <ul style="list-style-type: none"> ▪ Direct Primary Care saw 348 patients 2018. ▪ Direct Primary Care could be a model to help reduce ER cost. <p><u>ICU</u></p> <ul style="list-style-type: none"> ▪ Currently available depending on staffing. <p><u>ER</u></p> <ul style="list-style-type: none"> ▪ Review of Emergency Care Associates (ECA) and the move to Integrity Healthcare Professionals. ▪ 1.2 million for ER provider services for the use of Integrity Healthcare Professionals, LLC. ▪ Reviewed 4 options for ED provider services, currently 100% outsourced. <p>Revenue Cycle-“See handout” Reviewed the progress of the newly implemented Trubridge billing and coding services from January of this year to current.</p> <p>• Bad Debt/HFAP Patient 1 has four accounts that total \$42,034.35 for approval to write off as charity care. Patient didn't qualify for any other type of insurance coverage.</p> <ul style="list-style-type: none"> ○ Motion made by Chairman Dan Jurkovich to approve ○ Seconded by Secretary Duane Oestmann ○ Motion passed. 	
<p>C</p>	<p>Quality Performance Report presented by Shayla McDonald, Director Risk Management</p> <ul style="list-style-type: none"> • Patients being admitted to SCKMC are double that of transfers from the ER in the first Quarter of 2018. 	<p>Shayla McDonald Risk Management</p>
<p>D</p>	<p>*Medical Executive Committee/Med Staff Report.</p> <ul style="list-style-type: none"> • Credentialing <ul style="list-style-type: none"> ○ Appointment: <ul style="list-style-type: none"> ▪ Charles W. Coffey-Internal Medicine ○ Reappointment <ul style="list-style-type: none"> ▪ Pamela Pierce-Pathology ▪ Debra Schrag-Emergency Department 	<p>Perry Lin, MD, Chief of Staff</p>

- Dama Zarchan-Radiology
 - Having motion to approve reappointments and appointments from Medical Executive Committee, Board Member Duane Oestmann seconded the motion.
 - Motion approved. Medical Staff Coordinator to send privileging letters.

Med Exec Report

- **Clinical Documentation Improvement -**
 - \$24,249 April
 - \$49,711 YTD
 - \$503,859 since program's inception 8/2016
- **Readmission Report -** Paucity of heart failure readmissions highly commendable. No pattern noted in all cause unplanned readmissions.
- **Average Length of Stay -** Acute goal of 3 days and swing goal of 7 days met. Senior Health Unit goal of 12 days exceeded in January at 17.42 but met in February and March.
- **Surgery Statistics -** April 2018
 - Dr Blatchford up 27 cases from 2017
 - Dr Lin up 12 cases from 2017
 - Growth across the board except eye surgery.
- **Revenue Cycle Record Completion Report-Reviewed**
- **Average Daily Census -** Goal of 13 met.

DRAFT PENDING APPROVAL

<p>F</p>	<p>Human Resources Report</p> <ul style="list-style-type: none"> • New Hires Vs Termination <ul style="list-style-type: none"> ○ Several unfilled positions at this time. 	<p>Human Resource Manager Krista Carrillo</p>
<p>G</p>	<ul style="list-style-type: none"> • *Management Report- • Sales Tax (<u>Primary Election 8-7-18</u>)- permanent 1% sales tax to replace the time limited 1% and 0.5% sales tax to be considered by City Commission. • Stat Care/Urgent Care <ul style="list-style-type: none"> ○ Stat Care and Urgent Care is currently on hold. • ICU – ‘Dr. Lin, Virgil Watson, Shayla McDonald’ <ul style="list-style-type: none"> ○ ICU was not being utilized and staffing became an issue. ○ Patients being transferred do not always just need ICU, one example was patients with cardiac issues. ○ Currently the ICU is limited to only by request. The staff needs to be scheduled in advance, if possible. • Direct Primary Care ‘ Virgil Watson’ <ul style="list-style-type: none"> ○ See discussion under Finance. • Rural Health Clinics <ul style="list-style-type: none"> ○ Retroactive reimbursement of Medicare claims from when WMA received a new provider ID are starting to be processed and paid. • Clinical Documentation Improvement - see Medical Executive report. • Pediatric Coverage <ul style="list-style-type: none"> ○ Pediatrics Dr. Todd Peters privileges will be relinquished July 1st. Seeking solutions with call schedule on physicians who cannot treat Pediatric patients. ○ TeleHospitalist services would cost at about 750.00 a day for Pediatric coverage. <p>Other Items:</p> <ul style="list-style-type: none"> • Officers of the Board: Chairman, Vice Chairman, Secretary, Treasurer, Board Member. <ul style="list-style-type: none"> ○ Dan Jurkovich, Board Chairman <ul style="list-style-type: none"> ▪ Motion made by Jay Warren ▪ Seconded by Duane Oestmann ▪ Motion Approved ○ Kanyon Gingher, Vice Chair <ul style="list-style-type: none"> ▪ Motion made by Jay Warren ▪ Seconded by Dan Jurkovich ▪ Motion Approved ○ Duane Oestmann, Secretary <ul style="list-style-type: none"> ▪ Motion made by Kanyon Gingher ▪ Seconded by Jay Warren ▪ Motion Approved ○ Jay Warren, Treasurer <ul style="list-style-type: none"> ▪ Motion made by Kanyon Gingher ▪ Seconded by Duane Oestmann ▪ Motion Approved • Medical Staff and Med-Executive Meetings <ul style="list-style-type: none"> ○ Med-Executive Representative Dan Jurkovich ○ Medical Staff Representative Karen Welch ○ Quality Improvement Representative Duane Oestmann • Meeting Calendar <ul style="list-style-type: none"> ○ No change to the Hospital Board of Trustees still the 4th Thursday of the month at 7:30am. An additional meeting will be held at City Hall at 5:30 pm on the 2nd Tuesday of each month. • Bank Card Signatures - will be obtained. • Bylaws - Awaiting change to charter ordinance, then board bylaws will be reviewed by hospital legal counsel. • Team Leader/Community Meetings Dan will attend 2 pm team leader meeting today. 	<p>Virgil Watson, CEO</p>

	<p><u>Agenda items tabled to next meeting due to time constraints.</u></p> <ul style="list-style-type: none"> • Senior Health Unit • Contracts • Vista Grant & Warrender Matching Funds Challenge • 340-B Update • Repairs and Preventive Maintenance 'UPS-needs work \$4,800' 	
	Executive Session - None needed.	
	<p>Motion to Adjourn Jay Warren Motion seconded by Duane Oestmann Meeting adjourned at 9:44 am.</p>	

PARTICIPANTS	
Dan Jurkovich , Board Chairman •	Ryan Helmer , Medical Staff Coordinator •
Kanyon Gingham , Board Vice Chair •	Karen Welch, City Commissioner •
Duane Oestmann , Board Secretary •	Tracy Austin, RN, Director of Nursing
Jay Warren , Board Treasurer •	Clayton Pappan , Director of Marketing •
Perry Lin, MD , Chief of Staff •	
Otis Morrow , Legal Counsel •	
Virgil Watson , Chief Executive Officer •	
Holly Harper , Chief Financial Officer •	
Krista Carrillo , Human Resource Manager •	
Shayla McDonald, BSN, RN Director of Risk Management and Quality Performance•	

Board Chairman _____ Date _____
Minutes for 05/24/2018

